



**AGENDA**  
for the Board of Trustees  
of the Town of Palisade, Colorado  
341 W 7<sup>th</sup> Street (Palisade Civic Center)

**September 14, 2021**

**6:00 pm Regular Meeting**

**Live stream of the meeting may be viewed at**

**<https://youtu.be/gItuzgQsOdu>**

- I. REGULAR MEETING CALLED TO ORDER AT 6:00 pm
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. AGENDA ADOPTION
- V. ANNOUNCEMENTS
  - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
  - B. **The 30<sup>th</sup> Anniversary of the Colorado Mountain Wine Fest** is September 18 & 19, 2021. A full list of activities, events, and tickets are available online at [www.coloradowinefest.com](http://www.coloradowinefest.com).
  - C. **Tour De Vineyards Bicycle Ride** is Saturday, September 18, 2021, with a 23-mile and a 58-mile course. More information can be found at [www.rollmassif.com/tourdevineyards/details-pricing/](http://www.rollmassif.com/tourdevineyards/details-pricing/).
  - D. **Board of Trustees Work Session** September 21, 2021, at 6:00 pm for Budget Discussion
  - E. **Palisade High School Homecoming Parade** will be Friday, September 24, 2021, at 12:00 pm downtown. Come out and support our Bulldogs!
- VI. PRESENTATIONS
  - A. **LGBTQIA+ Pride Month Proclamation** presented by Mayor Mikolai to Heidi Hess, President of Colorado West Pride
- VII. PUBLIC COMMENT

*Please keep comments to **3 MINUTES OR LESS**, and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting.*
- VIII. TOWN MANAGER REPORT

## IX. CONSENT AGENDA

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.*

### A. Expenditures

Approval of Bills from Various Town Funds – August 19, 2021 – September 09, 2021

### B. Minutes

- Minutes from August 24, 2021, Regular Board Meeting
- Minutes from August 31, 2021, Special Board Meeting

## X. NEW BUSINESS

### A. Resolution 2021-10 Department of Local Affairs (DOLA) Grant Application

*The Board of Trustees will consider supporting a grant application for updates to the Palisade Comprehensive Plan.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

### B. Intergovernmental Agreement (IGA) with Grand Valley Transit (GVT)

*The Board of Trustees will consider entering into an agreement with GVT for public transit services for 2022.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

### C. Purchase of a Used Ambulance

*The Board of Trustees will consider the purchase of a used Medtec ambulance for \$40,000.00 with CARES Act funding.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

### D. Contract Award for the Asbestos Mitigation Project at the Old Palisade High School

*The Board of Trustees will consider awarding the contract for asbestos mitigation at the old Palisade High School to All Star Environmental.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

### E. Agreement with Mountain Groove Productions for the 2022 Palisade Bluegrass and Roots Festival

*The Board of Trustees will consider entering into an agreement with Mountain Groove Productions for Production and Management Services for the 2022 Palisade Bluegrass & Roots Festival.*

1. Staff Presentation
2. Board Discussion

3. Decision – *Motion, Second, Rollcall Vote*

**F. Peach Avenue Alley Improvements**

*The Board of Trustees will consider directing staff to enter into a contract with Agave Construction to improve two ally entrances along Peach Avenue.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

**G. Resolution 2021-11 Board Meeting Policies/Procedures**

*The Board of Trustees will consider adopting and implementing specific policies and procedures for public meetings.*

1. Staff Presentation
2. Board Discussion
3. Decision – *Motion, Second, Rollcall Vote*

**XI. OPEN DISCUSSION**

*This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three minutes apiece to speak.*

**XII. COMMITTEE REPORTS**

**XIII. ADJOURNMENT**



## **Winefest - September 18 & 19**

**North River Road Widening:** Part of the GOCO Grant for the construction of the Palisade Plunge Trail is the widening of North River Road from Highway 6 to 3<sup>rd</sup> Street. This project will be constructed in 2 phases and combined with an overlay project on the bridge. The first phase has started. Expect 10-15 minute delays as the contractor removes/ replaces material in preparation for asphalt. The County will not have construction occurring over the weekend of Winefest starting Friday, September 17.

**Drought Conditions – PLEASE – Be Water Wise:** The western slope is in drought conditions. Please observe watering recommendations from DRIP – a regional organization for ‘wise watering.’

Please work to use 10% less irrigation water.

Please water in the evenings, not during the day.

Please check irrigation that water is not be sprayed on sidewalks instead of lawns.

## **Federal & State “Ear-Mark” Funding:**

The Town of Palisade submitted a request for funding for \$800,000 for the design & engineering of the consolidation of sewer to Clifton Sanitation District. This project did make the request list and has been submitted by the State Senators for funding.

The Town has submitted a request for funding of \$1 M for the construction of a clinic. This project is on the request list submitted by the State Senators for funding. Announcement date is December.

## **Estimated Time-Line of on-going Projects with Grant Funding:**

### **September – December 2021**

1. Clifton Sanitation District IGA and USDA grant/loan completion
2. Receive bids for asbestos remediation at old high school – prepare & publish RFP for demolition of old high school
3. October – CDOT to give final approval on design – then RFP will be published for Highway 6 construction bids.
4. Working with CDOT on a lease agreement for land northeast of Highway 6 bridge – the Town will lease the area, remove tamarisk & Russian olive, create a boat ramp and small parking area. The area will stay native river bank.
1. TAP Grant Sidewalks – surveying has started for the sidewalks on the frontage road to the high school. Staff is working with CDOT on new opportunities with this design which could include a redesign of the Elberta intersection.

### **January – March 2022**

1. Demolition work of Old High School

**Total of Grant Funding for Town Improvements & Projects from 2018-present: \$2,570,091**

- Marketing Grant – team with Fruita & TAB - \$25,000 with \$10,000 match
- Street Leaf Vacuum - \$67,781.00 no match
- Commercial Wood Chipper: \$37,310 no match
- Fire Brush Truck -Federal Mineral Lease Grant - \$140,000 with 60% match
- DOLA Sewer Study Grant: \$50,000 with 50% match
- Riverbend Park – Tamarisk & Russian Olive Mitigation Grant - \$20,000
- MMOF Grant for Highway 6 - \$912,000 with 50% match
- Detached Sidewalk Highway 6 - \$100,000 Main Street grant – no match
- TAP Grant for Sidewalks to Palisade High School - \$1 million with 20% match
- Parklets for Palisade Businesses – CARES Act Funding - \$120,000
- Main Street Grant - \$50,000
- Bus Stop on 2<sup>nd</sup> Street & Historic Scale feature - \$25,000 GOCO Grant
- Purchase of Public Parking Lot on 2<sup>nd</sup> & Main - \$100,000 GOCO Grant



## PALISADE BOARD OF TRUSTEES Staff Report

**Meeting Date:** September 14, 2021

**Department:** Police Department

**Department Director:** Chief Debra Funston

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The Police Department continues to bring professional services to the citizens of Palisade and those coming to the area to visit. We are still down one position which impacts our resource availability on a day-to-day basis. Calls for service went up during the month of August.

### **STATS FOR AUGUST**

296 Calls for Service, 11 more than July

#### **August Reports and Summons**

21- Case Reports

34- Supplement Reports

5- Arrests

1-DUI

1-Protection Order Violation

3-Warrant

25- Summons

2 – Criminal

1- Disorderly Conduct

1- Harassment

23- Traffic

6- County

3- Driving Under Restraint/Revocation

2-Speeding 10-19 MPH Over

1- No Brake Lights

17- Municipal

9-Speeding 5-9 MPH Over

5-Speeding 10-19 MPH Over

1-Speeding 20-24 MPH Over

1-Careless Driving

1-Failed to Yield Right-of-Way

**2144 calls year-to-date in 2021**

**GRAND JUNCTION REGIONAL COMMUNICATION CENTER**  
**Monthly Incident Report**  
**August 2021**

| <b>Agencies</b>                       | <b>SAME MONTH 2020</b> | <b>CURRENT MONTH 2021</b> | <b>% Difference SAME MONTH LAST YR</b> | <b>Year to Date 2020</b> | <b>Year to Date 2021</b> | <b>% Difference Last Year</b> |
|---------------------------------------|------------------------|---------------------------|--|--------------------------|--------------------------|-------------------------------|
| <b>LAW ENFORCEMENT AGENCIES:</b>      |                        |                           |  |                          |                          |                               |
| Collbran Marshal's Office             | 27                     | 31                        | 15%                                    | 228                      | 217                      | -5%                           |
| Colorado National Monument            | 54                     | 84                        | 56%                                    | 414                      | 529                      | 28%                           |
| DeBeque Marshal's Office              | 94                     | 64                        | -32%                                   | 894                      | 667                      | -25%                          |
| Fruita Police Department              | 666                    | 728                       | 9%                                     | 5,836                    | 5,845                    | 0%                            |
| Grand Junction Police Department      | 6,003                  | 6,048                     | 1%                                     | 45,580                   | 43,695                   | -4%                           |
| Mesa County Sheriff's Office          | 3,437                  | 3,428                     | 0%                                     | 25,015                   | 25,609                   | 2%                            |
| - Criminal Justice Services           | 13                     | 7                         | -46%                                   | 162                      | 52                       | -68%                          |
| Mesa County Valley School Dist. 51    | 8                      | 4                         | -50%                                   | 58                       | 44                       | -24%                          |
| Palisade Police Department            | 265                    | 292                       | 10%                                    | 2,118                    | 2,128                    | 0%                            |
| VA Police Department                  | 2                      | 0                         | -100%                                  | 11                       | 11                       | 0%                            |
| Department of Human Services Security | 3                      | 1                         | -67%                                   | 3                        | 6                        | 100%                          |
| <b>Total Law Enforcement:</b>         | <b>10,572</b>          | <b>10,687</b>             | <b>1%</b>                              | <b>80,319</b>            | <b>78,803</b>            | <b>-2%</b>                    |
| <b>FIRE/EMS AGENCIES:</b>             |                        |                           |  |                          |                          |                               |
| Central Orchard Mesa Fire Department  | 11                     | 40                        | 264%                                   | 107                      | 171                      | 60%                           |
| Clifton Fire Department               | 357                    | 432                       | 21%                                    | 2,522                    | 2,860                    | 13%                           |
| DeBeque Fire Department               | 19                     | 21                        | 11%                                    | 141                      | 175                      | 24%                           |
| East Orchard Mesa Fire Department     | 7                      | 3                         | -57%                                   | 47                       | 55                       | 17%                           |
| Gateway Fire Department               | 9                      | 12                        | 33%                                    | 60                       | 49                       | -18%                          |
| Glade Park Fire Department            | 11                     | 10                        | -9%                                    | 55                       | 67                       | 22%                           |
| Grand Junction Regional Airport       | 9                      | 7                         | -22%                                   | 19                       | 30                       | 58%                           |
| Grand Junction Fire Department        | 1,526                  | 1,826                     | 20%                                    | 11,022                   | 12,739                   | 16%                           |
| Lands End Fire Department             | 18                     | 37                        | 106%                                   | 150                      | 188                      | 25%                           |
| Lower Valley Fire Department          | 209                    | 242                       | 16%                                    | 1,473                    | 1,750                    | 19%                           |
| Mesa County Fire Marshal              | 17                     | 15                        | -12%                                   | 102                      | 95                       | -7%                           |
| Palisade Fire Department              | 89                     | 99                        | 11%                                    | 627                      | 713                      | 14%                           |
| Plateau Valley Fire Department        | 27                     | 29                        | 7%                                     | 237                      | 232                      | -2%                           |
| St. Mary's CareFlight Transport       | 6                      | 5                         | -17%                                   | 40                       | 40                       | 0%                            |
| <b>Total Fire/EMS:</b>                | <b>2,315</b>           | <b>2,778</b>              | <b>20%</b>                             | <b>16,602</b>            | <b>19,164</b>            | <b>15%</b>                    |
| <b>TOTAL</b>                          | <b>12,887</b>          | <b>13,465</b>             | <b>4%</b>                              | <b>96,921</b>            | <b>97,967</b>            | <b>1%</b>                     |

\*\*\* slight variances in numbers do to reporting periods\*\*\*

**CODE COMPLIANCE**

Open Issues before August: 10

August Issues:

- LDC Sec. 4.08 A                      Planning Clearance Needed: 4
- LDC Sec. 7.01 M                      Short Term Vacation Rentals: 1
- LDC Sec. 10.10 E                      Sign Permit needed/Prohibited Sign: 1
- PMC Sec. 6-129                      Marijuana Signage: 1
- PMC Sec. 7-4                          Public Nuisance: 4
- PMC Sec. 7-92                        Weeds: 6
- PMC Sec. 8-42                        Abandoned/Junked Vehicle: 5
- PMC Sec. 10-88                      Camping: 2
- PMC Sec. 11-1                        Sidewalks Clear: 2

- PMC Sec. 11-72                      Address Numbers on Buildings: 1
- Other                                      Unfounded Complaints: 2

Total: 28

Closed issues in August: 24

Open issues at end of August: 14

Issues Year to Date: 199

- Weeds: Surveyed the Town to address weed violations twice in August. On Aug. 6<sup>th</sup> 35 weed violations were issued. On Aug. 23<sup>rd</sup>, 10 weed violations were issued.
- PCC 21-145 was reopened due to incomplete repairs to a structure as promised.
- PCC 21-186 was an investigation into short term vacation rentals in Palisade. All advertised STVR were approved by the Town, however two rentals were advertising for more than the allow number of occupants. Results were turned over to Community Development.

## **TRAINING**

- Officer Segers completed a 40-hour course to become a certified Firearms Instructor.
- Officer Clarkson completed a 40-hour course to become a certified Defensive Tactics Instructor.
- All officers completed 3 hours of low-light firearms training instructed by Detective Post and Officer Segers.

## **SIGNIFICANT EVENTS & NOTEWORTHY INVESTIGATIONS:**

The Palisade Police Department assisted with the Peach Festival and all additional festivities celebrating the annual event.

Investigation's noteworthy cases:

6 active sex offense cases (All cases are open pending final dispositions)  
 4 four Fraud cases  
 1 Robbery case  
 1 DHS referrals from Adult Protection Services (APS) for financial exploitation  
 three (1) First Degree Criminal Trespass motor vehicle,  
 2 felony bike theft cases (inactive pending new leads)  
 2 Second Degree Burglary case (pending new leads)

Investigations has a total of 23 cases between two detectives, some of which are open, and some are inactive pending new leads. Investigations closed out several cases and are working



diligently to have final closure on many other cases that are currently open.

Palisade Police Department confirmed hosting two trainings in 2021. Taser Instructor Course 9/27/2021 and Forensic Investigators Course 11/15/21 to 11/17/2021, both hosted courses will bring in law enforcement from numerous law organizations. This also ensures additional educational training for specific members of the Palisade Police Department.



## **PALISADE BOARD OF TRUSTEES**

### **Staff Report**

**Meeting Date:** September 14, 2021

**Department:** Community Development

**Department Director:** Brian Rusche

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The last few months have remained quite busy. I am getting settled in and working to determine the priorities of the department and the community. Here are some highlights from the last couple of months:

#### **Community Development Projects**

- Worked with County Treasurer to acquire property for the Town previously owned by the County, ensuring a continuation of open space across from Riverbend Park.
- Worked with the Union Pacific Railroad to lease underutilized right-of-way between Main and 1<sup>st</sup> St. (north of the tracks) for additional public parking with improvements to this property to come.
- Facilitated a training session for the Board and Planning Commission on July 27 on the topic of Traffic Studies.
- Conditional Use and associated subdivision approval for the relocation of Happy Camper Dispensary to 400 Wine Valley Road (next to future Subway restaurant).
- Short Term Vacation Rental approved by Planning Commission at 831 Logan St.
- Conditional Use approval for a mural at 305 Main St.
- Preliminary Plat approval for Stone Orchard (formerly Bella Palizzatta) Townhomes at 3691 G Road.
- Variance approval for the Palisade Historical Society sign at 3740 G Road.
- Variance approval and deadline extension for the Colterris Wine Bar and Museum at 244 W. 3<sup>rd</sup> St.
- 171 Planning Clearances issued so far in 2021 (for reference – 143 issued in all of 2020)

#### **Organizational Efforts**

- Todd Widgren has been promoted to Engineering Specialist reporting to the CD Director. This position will implement our own GIS system, the initial setup having been paid for by a grant, to assist the Town in cataloguing our infrastructure to better plan for future improvements.
- Providing support to Palisade Art Vision (PAV) – new sculptures unveiled September 11
- Attending the CO state conference of the American Planning Association (APA) to network and learn from other professional planners.
- Working with various valley-wide committees including TAC (Transportation Advisory Committee) and addressing committee
- Assisting other Town departments as appropriate

## **Grants**

- Received final Main Street grant worth \$100,000 for detached sidewalk on Highway 6 adjacent to fire station
- Finishing improvements to Main Street from previous grant – additional sidewalk on east side of Main, north of the railroad tracks as well as bike racks are planned
- Exploring other grant opportunities as time permits

## **On the Horizon**

- Comprehensive Plan – submitted request to apply for DOLA grant for funding and reaching out to potential consultants.
- Code Amendments – currently researching mural procedures, bed and breakfast standards, and state childcare provisions with proposals coming forward as necessary.



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## EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – Sept 14 , 2021

Date Range of Payables – Aug 19, 2021 – Sept 9, 2021

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 08/19/2021-09/09/2021

| Vendor Name              | Invoice Number | Description                       | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------|----------------|-----------------------------------|--------------|--------------------|-------------|------------|--------|
| AFLAC INSURANCE          | PR0821210      | AFLAC Pre-tax Pay Period: 8/21/   | 08/26/2021   | 200.70             | 200.70      | 08/27/2021 |        |
| AFLAC INSURANCE          | PR0821210      | AFLAC After-Tax Pay Period: 8/2   | 08/26/2021   | 55.80              | 55.80       | 08/27/2021 |        |
| AFLAC INSURANCE          | PR0904210      | AFLAC Pre-tax Pay Period: 9/4/2   | 09/09/2021   | 200.70             | .00         |            |        |
| AFLAC INSURANCE          | PR0904210      | AFLAC After-Tax Pay Period: 9/4/  | 09/09/2021   | 55.80              | .00         |            |        |
| COLORADO DEPT OF REVENU  | PR0821210      | State Withholding Tax Pay Period  | 08/26/2021   | 3,015.00           | .00         |            |        |
| COLORADO DEPT OF REVENU  | PR0904210      | State Withholding Tax Pay Period  | 09/09/2021   | 2,726.00           | .00         |            |        |
| COLORADO STATE TREASURE  | PR0821211      | State Unemployment Tax Pay Per    | 08/26/2021   | 255.07             | .00         |            |        |
| COLORADO STATE TREASURE  | PR0904211      | State Unemployment Tax Pay Per    | 09/09/2021   | 249.36             | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0821212      | Federal Withholding Tax Pay Peri  | 08/26/2021   | 7,993.05           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0821212      | Social Security Pay Period: 8/21/ | 08/26/2021   | 3,660.27           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0821212      | Social Security Pay Period: 8/21/ | 08/26/2021   | 3,660.27           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0821212      | Medicare Pay Period: 8/21/2021    | 08/26/2021   | 1,358.95           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0821212      | Medicare Pay Period: 8/21/2021    | 08/26/2021   | 1,358.95           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0904212      | Federal Withholding Tax Pay Peri  | 09/09/2021   | 7,340.05           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0904212      | Social Security Pay Period: 9/4/2 | 09/09/2021   | 3,514.75           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0904212      | Social Security Pay Period: 9/4/2 | 09/09/2021   | 3,514.75           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0904212      | Medicare Pay Period: 9/4/2021     | 09/09/2021   | 1,207.58           | .00         |            |        |
| FICA/MED/ P/R TAXES      | PR0904212      | Medicare Pay Period: 9/4/2021     | 09/09/2021   | 1,207.58           | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | FPPA Fire DD Pay Period: 8/21/2   | 08/26/2021   | 55.68              | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | FPPA 457 Pay Period: 8/21/2021    | 08/26/2021   | 50.00              | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | Police Pension Pay Period: 8/21/  | 08/26/2021   | 2,209.37           | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | Police Pension Pay Period: 8/21/  | 08/26/2021   | 1,633.02           | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | Fire Pension Pay Period: 8/21/20  | 08/26/2021   | 213.44             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | Fire Pension Pay Period: 8/21/20  | 08/26/2021   | 157.76             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0821210      | FPPA Police DD Pay Period: 8/21   | 08/26/2021   | 576.35             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | FPPA Police DD Pay Period: 9/4/   | 09/09/2021   | 576.35             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | FPPA 457 Pay Period: 9/4/2021     | 09/09/2021   | 50.00              | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | FPPA Fire DD Pay Period: 9/4/20   | 09/09/2021   | 129.37             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | Police Pension Pay Period: 9/4/2  | 09/09/2021   | 2,209.37           | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | Police Pension Pay Period: 9/4/2  | 09/09/2021   | 1,633.02           | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | Fire Pension Pay Period: 9/4/202  | 09/09/2021   | 495.91             | .00         |            |        |
| FIRE AND POLICE PENSION  | PR0904210      | Fire Pension Pay Period: 9/4/202  | 09/09/2021   | 366.54             | .00         |            |        |
| ICMA TRST 401 - 107074   | PR0821210      | ICMA 401K Pay Period: 8/21/202    | 08/26/2021   | 1,890.24           | .00         |            |        |
| ICMA TRST 401 - 107074   | PR0821210      | ICMA 401K Pay Period: 8/21/202    | 08/26/2021   | 1,890.24           | .00         |            |        |
| ICMA TRST 401 - 107074   | PR0904210      | ICMA 401K Pay Period: 9/4/2021    | 09/09/2021   | 1,946.35           | .00         |            |        |
| ICMA TRST 401 - 107074   | PR0904210      | ICMA 401K Pay Period: 9/4/2021    | 09/09/2021   | 1,946.35           | .00         |            |        |
| ICMA TRST 457 - 304721   | PR0821210      | ICMA 457 Pay Period: 8/21/2021    | 08/26/2021   | 100.00             | .00         |            |        |
| ICMA TRST 457 - 304721   | PR0904210      | ICMA 457 Pay Period: 9/4/2021     | 09/09/2021   | 100.00             | .00         |            |        |
| LINCOLN NATIONAL         | PR0904211      | Life Insurance - LN Pay Period: 9 | 09/09/2021   | 222.00             | .00         |            |        |
| SUNDAY MARKET REFUNDS    | SM REFUND -    | BUSINESS LICENSE REFUND           | 09/02/2021   | 10.00              | .00         |            |        |
| SUNDAY MARKET REFUNDS    | SM REFUND -    | REFUND SUNDAY MARKET FEE          | 09/02/2021   | 55.00              | .00         |            |        |
| FAMILY SUPPORT REGISTRY  | PR0821211      | FIPS 056888833 Garnishment P      | 08/26/2021   | 227.07             | 227.07      | 08/27/2021 |        |
| FAMILY SUPPORT REGISTRY  | PR0904211      | FIPS 056888833 Garnishment P      | 09/09/2021   | 342.07             | .00         |            |        |
| MUTUAL OF OMAHA INSURANC | PR0904211      | LTD - MOA Pay Period: 9/4/2021    | 09/09/2021   | 310.72             | .00         |            |        |
| RECREATION PROGRAM REFU  | COMM CENT      | DEPOSIT REFUND                    | 09/09/2021   | 50.00              | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 1,259.60           | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 139.60             | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 1,906.83           | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 154.45             | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 3,365.75           | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 125.76             | .00         |            |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig   | 08/26/2021   | 4,045.05           | .00         |            |        |

| Vendor Name              | Invoice Number | Description                      | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|--------------------------|----------------|----------------------------------|--------------|-----------------------|-------------|-----------|--------|
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig  | 08/26/2021   | 591.50                | .00         |           |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig  | 08/26/2021   | 19,306.50             | .00         |           |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig  | 08/26/2021   | 92.28                 | .00         |           |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig  | 08/26/2021   | 6,347.05              | .00         |           |        |
| CIGNA HEALTHCARE         | PR0821211      | Health and Dental Insurance Cig  | 08/26/2021   | 103.45                | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 116.06                | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 83.82                 | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 613.15                | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 92.28                 | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 139.60                | .00         |           |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig  | 09/09/2021   | 82.76                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0821211      | Vision Insurance Vision Employee | 08/26/2021   | 11.99                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0821211      | Vision Insurance Vision Employee | 08/26/2021   | 11.48                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0821211      | Vision Insurance Vision Employee | 08/26/2021   | 72.88                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0821211      | Vision Insurance Vision Employee | 08/26/2021   | 21.15                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0904211      | Vision Insurance Vision Employee | 09/09/2021   | 81.99                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0904211      | Vision Insurance Vision Employee | 09/09/2021   | 38.77                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0904211      | Vision Insurance Vision Employee | 09/09/2021   | 11.99                 | .00         |           |        |
| ANTHEM BLUE CROSS AND BL | PR0904211      | Vision Insurance Vision Employee | 09/09/2021   | 11.48                 | .00         |           |        |
| ALPINE BANK CC           | TB AUG 3111 -  | EVENTBRITE REFUND                | 08/18/2021   | 427.10                | .00         |           |        |
| Total :                  |                |                                  |              | 100,275.17            | 483.57      |           |        |

| Vendor Name              | Invoice Number | Description               | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>ADMINISTRATION</b>    |                |                           |              |                       |             |            |        |
| CAPITAL BUSINESS SYSTEMS | 30001393       | COPIER LEASE              | 08/31/2021   | 553.00                | .00         |            |        |
| COLORADO BUSINESS PRODU  | 2375           | A/P AND P/R LASER CHECKS  | 07/19/2021   | 347.35                | .00         |            |        |
| COLORADO BUSINESS PRODU  | 2377           | DEPOSIT SLIPS             | 07/26/2021   | 123.02                | .00         |            |        |
| OFFICE DEPOT             | 187116118001   | OFFICE SUPPLY - ADMIN     | 08/19/2021   | 141.24                | .00         |            |        |
| OFFICE DEPOT             | 189412417001   | OFFICE SUPPLY - ADMIN     | 08/25/2021   | 114.51                | .00         |            |        |
| OFFICE DEPOT             | 189415791001   | OFFICE SUPPLY - ADMIN     | 08/25/2021   | 9.45                  | .00         |            |        |
| PINNACOL ASSURANCE COMP  | 106            | Workers Comp              | 05/11/2021   | 312.69                | 312.69      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP  | 107            | Workers Comp              | 06/11/2021   | 312.69                | 312.69      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP  | 108            | Workers Comp              | 07/11/2021   | 312.69                | 312.69      | 07/31/2021 |        |
| PROVELOCITY LLC          | 31879          | COMPUTER SERVICES         | 09/01/2021   | 6,963.00              | .00         |            |        |
| TROPHY CASE, THE         | 78815          | NAME PLATE/NAME TAG       | 07/28/2021   | 10.25                 | 10.25       | 09/03/2021 |        |
| KARP NEU HANLON, PC      | 31808          | PROFESSIONAL SERVICES - B | 09/01/2021   | 6,015.00              | .00         |            |        |
| ALPINE BANK CC           | BR AUG 5819 -  | ADMIN - OPERATING         | 08/18/2021   | 34.74                 | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | ADMIN - DUES              | 08/18/2021   | 14.99                 | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | ADMIN - DUES              | 08/18/2021   | 52.99                 | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 486.65                | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 243.33                | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 90.56                 | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 987.00                | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 30.87                 | .00         |            |        |
| ALPINE BANK CC           | JH AUG 3061 -  | BOARD EXPENSES & TRAVEL   | 08/18/2021   | 214.15                | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | PRINTING - BUSINESS CARDS | 08/18/2021   | 44.99                 | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | ADMIN - OPERATING         | 08/18/2021   | 25.74                 | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | ADMIN - OFFICE SUPPLIES   | 08/18/2021   | 27.94                 | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | ADMIN - SMALL EQUIP       | 08/18/2021   | 80.82                 | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | ADMIN - DUES              | 08/18/2021   | 16.66                 | .00         |            |        |
| ALPINE BANK CC           | TB AUG 3111 -  | ADMIN - OFFICE SUPPLIES   | 08/18/2021   | 13.59                 | .00         |            |        |
| SPECTRUM ENTERPRISE      | 108289601090   | IT CHARGES                | 09/01/2021   | 119.99                | .00         |            |        |
| Total ADMINISTRATION:    |                |                           |              | 17,666.58             | 948.32      |            |        |

| Vendor Name                  | Invoice Number | Description                  | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|------------------------------|----------------|------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>COMMUNITY DEVELOPMENT</b> |                |                              |              |                       |             |            |        |
| OFFICE DEPOT                 | 186996682001   | ICE CREAM SOCIAL 2021        | 08/13/2021   | 60.72                 | 60.72       | 09/03/2021 |        |
| PINNACOL ASSURANCE COMP      | 106            | Workers Comp                 | 05/11/2021   | 245.68                | 245.68      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP      | 107            | Workers Comp                 | 06/11/2021   | 245.68                | 245.68      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP      | 108            | Workers Comp                 | 07/11/2021   | 245.68                | 245.68      | 07/31/2021 |        |
| RIVERA, JUAN CARLOS          | 2021.08.29 - S | PSM ENTERTAINMENT - 8/29/2   | 08/26/2021   | 250.00                | 250.00      | 08/27/2021 |        |
| MEADOW GOLD DAIRY            | 4910610        | ICE CREAM SOCIAL - 2021      | 08/17/2021   | 206.80                | .00         |            |        |
| KGLN NEWS RADIO 980          | 20274-1        | RADIO ADVERTISING            | 07/31/2021   | 200.00                | .00         |            |        |
| KGLN NEWS RADIO 980          | 20274-2        | RADIO ADVERTISING            | 07/31/2021   | 200.00                | .00         |            |        |
| KGLN NEWS RADIO 980          | 20274-3        | RADIO ADVERTISING            | 07/31/2021   | 200.00                | .00         |            |        |
| KGLN NEWS RADIO 980          | 20275-1        | RADIO ADVERTISING            | 07/31/2021   | 200.00                | .00         |            |        |
| KGLN NEWS RADIO 980          | 20275-2        | RADIO ADVERTISING            | 07/31/2021   | 200.00                | .00         |            |        |
| J-U-B ENGINEERS              | 0145238        | COMM DEV - CRESTHAVEN AC     | 08/16/2021   | 764.30                | .00         |            |        |
| J-U-B ENGINEERS              | 0145238        | COMM DEV - HAPPY CAMPER      | 08/16/2021   | 744.51                | .00         |            |        |
| REVEN MARIE SWANSON          | 2021 PAV - NE  | 2021 PAV - NEW UNIVERSE - ST | 08/30/2021   | 500.00                | 500.00      | 09/03/2021 |        |
| KARP NEU HANLON, PC          | 31808          | COMMUNITY DEVELOPMENT -      | 09/01/2021   | 360.00                | .00         |            |        |
| COLORADO Q, LLC              | 0002           | ICE CREAM SOCIAL - 2021      | 08/30/2021   | 270.00                | .00         |            |        |
| MORBILLO, FRANK              | 2021 PAV - HE  | 2021 PAV - HEAD OVER HEELS I | 08/30/2021   | 750.00                | 750.00      | 09/03/2021 |        |
| HEARTY, MAUREEN              | 2021 PAV - SO  | 2021 PAV - SOUND FOUNTAIN -  | 08/30/2021   | 500.00                | 500.00      | 09/03/2021 |        |
| ALPINE BANK CC               | BR AUG 5819 -  | COMM DEV - DUES              | 08/18/2021   | 355.00                | .00         |            |        |
| ALPINE BANK CC               | BR AUG 5819 -  | COMM DEV - TRAVEL/TRAINING   | 08/18/2021   | 50.00                 | .00         |            |        |
| BRIAN HARRISON               | 2021 PAV - BIG | 2021 PAV - BIG BUG - STIPEND | 08/30/2021   | 500.00                | 500.00      | 09/03/2021 |        |
| AMANDA DAVIS                 | 2021 PAV - FIG | 2021 PAV - FIGURE 1 W/ GIRAF | 08/30/2021   | 200.00                | 200.00      | 09/03/2021 |        |
| AMANDA DAVIS                 | 2021 PAV - FIG | 2021 PAV - FIGURE 4 W/ CAMEL | 08/30/2021   | 200.00                | 200.00      | 09/03/2021 |        |
| DAVID C BUMGARNER            | 2021.09.05 - S | SUNDAY MKT ENTERTAINMENT     | 08/26/2021   | 250.00                | 250.00      | 09/03/2021 |        |
| JOSHUA WARE                  | 2021 PAVE - D  | 2021 PAV - DETH LIGHGHT V: A | 08/30/2021   | 750.00                | 750.00      | 09/03/2021 |        |
| JAMES K CABLE                | 2021 PAV - RO  | 2021 PAV - RORY THE ROOSTE   | 08/30/2021   | 750.00                | 750.00      | 09/03/2021 |        |
| SUE QUINLAN                  | 2021 PAV - CU  | 2021 PAV - CULTURAL PEDEST   | 08/30/2021   | 750.00                | 750.00      | 09/03/2021 |        |
| MELISSA GETZ                 | 2021 PAV - BU  | 2021 PAV - BUCKING BRONCO -  | 08/30/2021   | 250.00                | 250.00      | 09/03/2021 |        |
| Total COMMUNITY DEVELOPMENT: |                |                              |              | 10,198.37             | 6,447.76    |            |        |



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| Vendor Name         | Invoice Number | Description                | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------|----------------|----------------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>TOURISM FUND</b> |                |                            |              |                       |             |           |        |
| ALPINE BANK CC      | KF AUG 3160 -  | TOURISM - ON LINE MARKETIN | 08/18/2021   | 170.00                | .00         |           |        |
| Total TOURISM FUND: |                |                            |              | 170.00                | .00         |           |        |

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| Vendor Name              | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------|----------------|---------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>RECREATION</b>        |                |                                 |              |                       |             |            |        |
| BESTWAY SERVICES         | 222303         | PORTA POTTY RENTAL - RECR       | 07/23/2021   | 320.00                | 320.00      | 09/03/2021 |        |
| PINNACOL ASSURANCE COMP  | 106            | Workers Comp                    | 05/11/2021   | 279.19                | 279.19      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP  | 107            | Workers Comp                    | 06/11/2021   | 279.19                | 279.19      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP  | 108            | Workers Comp                    | 07/11/2021   | 279.19                | 279.19      | 07/31/2021 |        |
| BAUGH, ROBERT            | 2021.09.12 - S | PSM ENTERTAINMENT 09/12/20      | 08/26/2021   | 250.00                | 250.00      | 09/10/2021 |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 20.69                 | .00         |            |        |
| ALPINE SECURITY, LLC     | 42043          | PALISADE PLUNGE GRAND OP        | 08/06/2021   | 158.68                | .00         |            |        |
| RICK MANCUSO             | 2021.09.19 - S | SUNDAY MKT ENTERTAINMENT        | 08/26/2021   | 500.00                | 500.00      | 09/03/2021 |        |
| ALPINE BANK CC           | DM AUG 4309    | PARKS & RECS - PROJECTS -       | 08/18/2021   | 77.98                 | .00         |            |        |
| ALPINE BANK CC           | DM AUG 4309    | PARKS & RECS - PROJECTS -       | 08/18/2021   | 180.02                | .00         |            |        |
| ALPINE BANK CC           | KF AUG 3160 -  | BLUEGRASS MARKETING             | 08/18/2021   | 66.99                 | .00         |            |        |
| ALPINE BANK CC           | TB AUG 3111 -  | RECREATION - P&R PROJECTS       | 08/18/2021   | 29.88                 | .00         |            |        |
| ALPINE BANK CC           | TWARD AUG 0    | PARKS & RECS - PROJECTS -       | 08/18/2021   | 8.07                  | .00         |            |        |
| ALPINE BANK CC           | TWARD AUG 0    | RECREATION - P&R PROJECTS       | 08/18/2021   | 57.14                 | .00         |            |        |
| CHRIS BRIARDY            | 2021.10.03 - S | PSM ENTERTAINMENT - 10/03/2     | 08/26/2021   | 250.00                | 250.00      | 09/03/2021 |        |
| WESTERN SLOPE IRON & SUP | 162107         | HISTORICAL SCALES - ART - PA    | 08/09/2021   | 430.67                | .00         |            |        |
| RICK RH COSBY            | 2021.09.26 - S | SUNDAY MARKET ENTERTAINM        | 08/26/2021   | 250.00                | 250.00      | 09/03/2021 |        |
| EARL HALLADAY            | 2021.10.10 - S | PSM ENTERTAINMENT - 10/08/2     | 08/26/2021   | 250.00                | .00         |            |        |
| WESTERN COLORADO WASTE   | 34245          | TOILET SERVICES - HERITAGE      | 06/28/2021   | 72.11                 | .00         |            |        |
| ENSTROM CANDIES INC      | 2021-0607220-  | ICE CREAM SOCIAL - 2021         | 08/20/2021   | 450.10                | .00         |            |        |
| Total RECREATION:        |                |                                 |              | 4,209.90              | 2,407.57    |            |        |

| Vendor Name                | Invoice Number | Description               | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|----------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>COURT</b>               |                |                           |              |                       |             |            |        |
| PINNACOL ASSURANCE COMP    | 106            | Workers Comp              | 05/11/2021   | 44.67                 | 44.67       | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP    | 107            | Workers Comp              | 06/11/2021   | 44.67                 | 44.67       | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP    | 108            | Workers Comp              | 07/11/2021   | 44.67                 | 44.67       | 07/31/2021 |        |
| LAW OFFICE OF ANGELA ROFF, | 2544           | COURT - PROFESSIONAL SERV | 07/31/2021   | 8,235.00              | .00         |            |        |
| Total COURT:               |                |                           |              | 8,369.01              | 134.01      |            |        |

| Vendor Name                 | Invoice Number | Description                | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|-----------------------------|----------------|----------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>POLICE</b>               |                |                            |              |                       |             |            |        |
| CITY OF GRAND JUNCTION      | 2021-0003600   | AEGIS MAINTENANCE          | 08/16/2021   | 3,559.05              | .00         |            |        |
| CITY OF GRAND JUNCTION      | 2021-0007813   | 911 CHARGES PD             | 09/01/2021   | 8,799.50              | .00         |            |        |
| DRANGINIS, DAN              | FBP08222021    | FLEXIBLE BENEFIT PLAN REIM | 08/22/2021   | 31.98                 | 31.98       | 08/27/2021 |        |
| JIM DIBLE OIL COMPANY       | 113569         | POLICE DEPT - GAS / DIESEL | 08/13/2021   | 184.67                | .00         |            |        |
| JIM DIBLE OIL COMPANY       | 113639         | POLICE DEPT - GAS / DIESEL | 08/20/2021   | 188.00                | .00         |            |        |
| JIM DIBLE OIL COMPANY       | 113703         | POLICE DEPT - GAS / DIESEL | 08/27/2021   | 196.85                | .00         |            |        |
| PECZUH PRINTING COMPANY     | 320857         | FORMS PRINTED - PROMISE T  | 08/24/2021   | 108.91                | 108.91      | 09/03/2021 |        |
| PINNACOL ASSURANCE COMP     | 106            | Workers Comp               | 05/11/2021   | 2,010.15              | 2,010.15    | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP     | 107            | Workers Comp               | 06/11/2021   | 2,010.15              | 2,010.15    | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP     | 108            | Workers Comp               | 07/11/2021   | 2,010.15              | 2,010.15    | 07/31/2021 |        |
| RAPID CREEK CYCLES AND SP   | 552            | PD BICYCLE SERVICE         | 08/13/2021   | 64.39                 | 64.39       | 09/03/2021 |        |
| VERIZON WIRELESS            | 9886351926     | POLICE DEPT. CELL PHONES   | 08/15/2021   | 529.24                | .00         |            |        |
| VERIZON WIRELESS            | 9886351926     | PD BLUETREE MODEM          | 08/15/2021   | 360.09                | .00         |            |        |
| COOP COUNTRY                | 243221         | PD CAR WASH                | 08/11/2021   | 3.80                  | .00         |            |        |
| COOP COUNTRY                | 243222         | PD CAR WASH                | 08/11/2021   | 8.00                  | .00         |            |        |
| COOP COUNTRY                | 243340         | PD CAR WASH                | 08/18/2021   | 3.16                  | .00         |            |        |
| COOP COUNTRY                | 243341         | PD CAR WASH                | 08/18/2021   | 4.71                  | .00         |            |        |
| COOP COUNTRY                | 243342         | PD CAR WASH                | 08/18/2021   | 2.11                  | .00         |            |        |
| COOP COUNTRY                | 243343         | PD CAR WASH                | 08/18/2021   | 3.22                  | .00         |            |        |
| COOP COUNTRY                | 243344         | PD CAR WASH                | 08/18/2021   | 2.00                  | .00         |            |        |
| COOP COUNTRY                | 243345         | PD CAR WASH                | 08/18/2021   | 2.51                  | .00         |            |        |
| COOP COUNTRY                | 243346         | PD CAR WASH                | 08/18/2021   | 3.49                  | .00         |            |        |
| COOP COUNTRY                | 243455         | PD CAR WASH                | 08/25/2021   | 9.00                  | .00         |            |        |
| COOP COUNTRY                | 243456         | PD CAR WASH                | 08/25/2021   | 2.00                  | .00         |            |        |
| COOP COUNTRY                | 243573         | PD CAR WASH                | 09/01/2021   | 5.27                  | .00         |            |        |
| COOP COUNTRY                | 243574         | PD CAR WASH                | 09/01/2021   | 2.96                  | .00         |            |        |
| COOP COUNTRY                | 243575         | PD CAR WASH                | 09/01/2021   | 2.00                  | .00         |            |        |
| COOP COUNTRY                | 243576         | PD CAR WASH                | 09/01/2021   | 2.50                  | .00         |            |        |
| COOP COUNTRY                | 243577         | PD CAR WASH                | 09/01/2021   | 5.11                  | .00         |            |        |
| COOP COUNTRY                | 243685         | PD CAR WASH                | 09/08/2021   | 3.83                  | .00         |            |        |
| COOP COUNTRY                | 243686         | PD CAR WASH                | 09/08/2021   | 2.57                  | .00         |            |        |
| BLUE STAR POLICE SUPPLY, LL | 3159           | 2 BALLISTIC VESTS          | 08/25/2021   | 1,750.00              | 1,750.00    | 09/03/2021 |        |
| KINETIC LEASING, INC.       | 255573         | INTERCEPTOR LEASE (3)      | 08/10/2021   | 3,869.04              | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 43.69                 | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - PROFESSIONAL SERVICE  | 08/18/2021   | 479.30                | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - PROFESSIONAL SERVICE  | 08/18/2021   | 50.00                 | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 218.78                | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 43.25                 | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 10.77-                | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 28.89                 | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 41.75                 | .00         |            |        |
| ALPINE BANK CC              | DF AUG 3129 -  | PD - OPERATING SUPPLIES    | 08/18/2021   | 68.78                 | .00         |            |        |
| ALPINE BANK CC              | KF AUG 3160 -  | PD - PROFESSIONAL SERVICE  | 08/18/2021   | 199.00                | .00         |            |        |
| ALPINE BANK CC              | TRAVEL 2 AUG   | PD - TRAINING              | 08/18/2021   | 18.68                 | .00         |            |        |
| SURAD, MATTHEW              | FBP08072021    | FBP REIMBURSEMENT          | 08/07/2021   | 471.12                | 471.12      | 08/27/2021 |        |
| Total POLICE:               |                |                            |              | 27,392.88             | 8,456.85    |            |        |

| Vendor Name             | Invoice Number | Description             | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|-------------------------|----------------|-------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>CEMETERY</b>         |                |                         |              |                       |             |            |        |
| JIM DIBLE OIL COMPANY   | 113569         | CEMETERY - GAS / DIESEL | 08/13/2021   | 56.11                 | .00         |            |        |
| JIM DIBLE OIL COMPANY   | 113639         | CEMETERY - GAS / DIESEL | 08/20/2021   | 39.42                 | .00         |            |        |
| JIM DIBLE OIL COMPANY   | 113703         | CEMETERY - GAS / DIESEL | 08/27/2021   | 41.28                 | .00         |            |        |
| PINNACOL ASSURANCE COMP | 106            | Workers Comp            | 05/11/2021   | 201.01                | 201.01      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP | 107            | Workers Comp            | 06/11/2021   | 201.01                | 201.01      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP | 108            | Workers Comp            | 07/11/2021   | 201.01                | 201.01      | 07/31/2021 |        |
| Total CEMETERY:         |                |                         |              | 739.84                | 603.03      |            |        |

| Vendor Name              | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|--------------------------|----------------|---------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>FIRE / EMS</b>        |                |                                 |              |                       |             |            |        |
| BOOKCLIFF AUTO PARTS INC | 285042         | FD VEHICLE REPAIRS              | 07/26/2021   | 14.98                 | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 300487         | FD VEHICLE REPAIRS              | 08/26/2021   | 199.47                | 199.47      | 09/03/2021 |        |
| BOOKCLIFF AUTO PARTS INC | 300797         | FD VEHICLE REPAIRS - CR ME      | 08/26/2021   | 132.98-               | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 302415         | FD VEHICLE REPAIRS              | 08/30/2021   | 26.45                 | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 302432         | FD VEHICLE REPAIRS - CR ME      | 08/30/2021   | 10.58-                | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 302599         | FD VEHICLE REPAIRS              | 08/30/2021   | 10.70                 | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 302767         | FD VEHICLE REPAIRS              | 08/31/2021   | 12.49                 | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC | 302983         | FD VEHICLE REPAIRS              | 08/31/2021   | 243.33                | .00         |            |        |
| BOUND TREE MEDICAL, LLC  | 84190162       | MEDICAL SUPPLIES/EMS            | 08/31/2021   | 591.34                | .00         |            |        |
| CITY OF GRAND JUNCTION   | 2021-0007813   | 911 CHARGES FD                  | 09/01/2021   | 2,407.41              | .00         |            |        |
| CITY OF GRAND JUNCTION   | FTC-07102021   | FD - LIVE FIRE TRAINING         | 07/10/2021   | 200.00                | 200.00      | 09/03/2021 |        |
| CLIFTON FIRE PROTECTION  | 21-08-005      | TRAINING - CPR                  | 08/20/2021   | 11.17                 | 11.17       | 09/03/2021 |        |
| CLIFTON FIRE PROTECTION  | 21-08-006      | CONTRACT ADMIN SERVICES         | 08/20/2021   | 5,000.00              | .00         |            |        |
| JIM DIBLE OIL COMPANY    | 113569         | FIRE DEPT - GAS / DIESEL        | 08/13/2021   | 307.54                | .00         |            |        |
| JIM DIBLE OIL COMPANY    | 113639         | FIRE DEPT - GAS / DIESEL        | 08/20/2021   | 24.26                 | .00         |            |        |
| JIM DIBLE OIL COMPANY    | 113703         | FIRE DEPT - GAS / DIESEL        | 08/27/2021   | 25.40                 | .00         |            |        |
| PINNACOL ASSURANCE COMP  | 106            | Workers Comp                    | 05/11/2021   | 1,172.58              | 1,172.58    | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP  | 107            | Workers Comp                    | 06/11/2021   | 1,172.58              | 1,172.58    | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP  | 108            | Workers Comp                    | 07/11/2021   | 1,172.58              | 1,172.58    | 07/31/2021 |        |
| VERIZON WIRELESS         | 9886351926     | FIRE DEPT / CHIEF               | 08/15/2021   | 97.54                 | .00         |            |        |
| CHARTER COMMUNICATIONS   | 000082008212   | INTERNET FIRE DEPT.             | 08/21/2021   | 155.26                | .00         |            |        |
| CIGNA HEALTHCARE         | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 82.76                 | .00         |            |        |
| ALPINE BANK CC           | TB AUG 3111 -  | FD - SMALL EQUIP                | 08/18/2021   | 698.40                | .00         |            |        |
| KENDALL GLAD             | 41470          | FD - MEMBER RECOGNITION A       | 06/10/2021   | 110.74                | 110.74      | 09/03/2021 |        |
| Total FIRE / EMS:        |                |                                 |              | 13,593.42             | 4,039.12    |            |        |

| Vendor Name              | Invoice Number | Description               | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|--------------------------|----------------|---------------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>EMS</b>               |                |                           |              |                       |             |           |        |
| BOOKCLIFF AUTO PARTS INC | 285827         | STREETS / PARKS SHARED CO | 07/27/2021   | 46.90                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 286377         | STREETS / PARKS SHARED CO | 07/28/2021   | 75.88                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 286541         | STREETS / PARKS SHARED CO | 07/28/2021   | 71.52                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 286959         | STREETS / PARKS SHARED CO | 07/29/2021   | 21.37                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 288016         | STREETS / PARKS SHARED CO | 07/30/2021   | 107.89                | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 289329         | STREETS / PARKS SHARED CO | 08/03/2021   | 58.40                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 289479         | STREETS / PARKS SHARED CO | 08/03/2021   | 83.94                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 289907         | STREETS / PARKS SHARED CO | 08/04/2021   | 121.99                | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294028         | STREETS / PARKS SHARED CO | 08/12/2021   | 70.36                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294063         | STREETS / PARKS SHARED CO | 08/12/2021   | 53.84                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294065         | STREETS / PARKS SHARED CO | 08/12/2021   | 125.00                | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294070         | STREETS / PARKS SHARED CO | 08/12/2021   | 38.64                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294078         | STREETS / PARKS SHARED CO | 08/12/2021   | 63.34                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294138         | STREETS / PARKS SHARED CO | 08/12/2021   | 47.96                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 294349         | STREETS / PARKS SHARED CO | 08/13/2021   | 107.89                | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 300590         | STREETS / PARKS SHARED CO | 08/26/2021   | 29.90                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 302371         | STREETS / PARKS SHARED CO | 08/30/2021   | 31.96                 | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 302802         | STREETS / PARKS SHARED CO | 08/31/2021   | 185.65                | .00         |           |        |
| BOOKCLIFF AUTO PARTS INC | 302988         | STREETS / PARKS SHARED CO | 08/31/2021   | 19.74                 | .00         |           |        |
| GCR TIRES & SERVICE      | 202-120577     | REPAIRS - SHARED CHARGES  | 07/19/2021   | 879.91                | .00         |           |        |
| WESTERN SLOPE AUTO       | 157550         | STREETS/PARKS SHARED COS  | 08/03/2021   | 80.34                 | .00         |           |        |
| WESTERN SLOPE AUTO       | 160670         | STREETS/PARKS SHARED COS  | 08/30/2021   | 81.84                 | .00         |           |        |
| COOP COUNTRY             | 243223         | PW CAR WASH               | 08/11/2021   | 2.00                  | .00         |           |        |
| COOP COUNTRY             | 243224         | PW CAR WASH               | 08/11/2021   | 10.62                 | .00         |           |        |
| COOP COUNTRY             | 243347         | PW CAR WASH               | 08/18/2021   | 3.87                  | .00         |           |        |
| COOP COUNTRY             | 243348         | PW CAR WASH               | 08/18/2021   | 2.00                  | .00         |           |        |
| COOP COUNTRY             | 243349         | PW CAR WASH               | 08/18/2021   | 2.00                  | .00         |           |        |
| COOP COUNTRY             | 243457         | PW CAR WASH               | 08/25/2021   | 2.00                  | .00         |           |        |
| COOP COUNTRY             | 243458         | PW CAR WASH               | 08/25/2021   | 11.25                 | .00         |           |        |
| COOP COUNTRY             | 243687         | PW CAR WASH               | 09/08/2021   | 3.32                  | .00         |           |        |
| COOP COUNTRY             | 243688         | PW CAR WASH               | 09/08/2021   | 2.00                  | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 5.73                  | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 34.84                 | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 31.98                 | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 95.00                 | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 21.99                 | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 2.79                  | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 44.03                 | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 4.78                  | .00         |           |        |
| ALPINE BANK CC           | DJ AUG 4424 -  | SHARED EXPENSES           | 08/18/2021   | 2.58                  | .00         |           |        |
| Total EMS:               |                |                           |              | 2,471.26              | .00         |           |        |

| Vendor Name               | Invoice Number | Description                 | Invoice Date | Net<br>Invoice Amount | Amount Paid     | Date Paid  | Voided |
|---------------------------|----------------|-----------------------------|--------------|-----------------------|-----------------|------------|--------|
| <b>STREETS</b>            |                |                             |              |                       |                 |            |        |
| BOOKCLIFF AUTO PARTS INC  | 285889         | STREETS - VEHICLES          | 07/27/2021   | 71.99-                | .00             |            |        |
| JIM DIBLE OIL COMPANY     | 113569         | STREETS - GAS / DIESEL      | 08/13/2021   | 140.27                | .00             |            |        |
| JIM DIBLE OIL COMPANY     | 113639         | STREETS - GAS / DIESEL      | 08/20/2021   | 98.55                 | .00             |            |        |
| JIM DIBLE OIL COMPANY     | 113703         | STREETS - GAS / DIESEL      | 08/27/2021   | 103.19                | .00             |            |        |
| NEWMAN SIGNS INC.         | TRFINV003310   | STREET SUPPLIES - BARRICA   | 08/17/2021   | 258.85                | 258.85          | 09/03/2021 |        |
| NEWMAN SIGNS INC.         | TRFINV033593   | STREETS - OP SUPPLIES       | 09/02/2021   | 1,196.47              | .00             |            |        |
| PEACHTREE HARDWARE AND    | 459073         | STREETS - SUPPLIES - BARRIC | 08/19/2021   | 202.12                | 202.12          | 09/03/2021 |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                | 05/11/2021   | 446.70                | 446.70          | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                | 06/11/2021   | 446.70                | 446.70          | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                | 07/11/2021   | 446.70                | 446.70          | 07/31/2021 |        |
| WESTERN IMPLEMENT         | IN61266        | STREETS - OPERATING SUPPLI  | 08/19/2021   | 129.60                | 129.60          | 09/03/2021 |        |
| EQUIPMENT CO OF THE ROCKI | 1817           | STREET SWEEPER              | 08/03/2021   | 306.69                | .00             |            |        |
| EQUIPMENT CO OF THE ROCKI | 1823           | STREETS - STREET SWEEPER    | 08/09/2021   | 529.29                | .00             |            |        |
| EQUIPMENT CO OF THE ROCKI | 1824           | PICKUP BROOM FOR STREET     | 08/09/2021   | 555.00                | .00             |            |        |
| ALPINE BANK CC            | FH AUG 4614    | STREETS - OPERATING - PALIS | 08/18/2021   | 29.74                 | .00             |            |        |
| ALPINE BANK CC            | FH AUG 4614    | STREETS - OPERATING - PALIS | 08/18/2021   | 3.99                  | .00             |            |        |
| ALPINE BANK CC            | FH AUG 4614    | STREETS - OPERATING - PALIS | 08/18/2021   | 8.99                  | .00             |            |        |
| ALPINE BANK CC            | FH AUG 4614    | STREETS - OPERATING - PALIS | 08/18/2021   | 12.00                 | .00             |            |        |
| ALPINE BANK CC            | FM AUG 3145 -  | STREETS - OPERATING         | 08/18/2021   | 32.74                 | .00             |            |        |
| ALPINE BANK CC            | ML AUG 3103 -  | STREETS - ADOBE SUBSCRIPTI  | 08/18/2021   | 14.99                 | .00             |            |        |
| ALPINE BANK CC            | ML AUG 3103 -  | STREETS - OPERATING         | 08/18/2021   | 31.98                 | .00             |            |        |
| <b>Total STREETS:</b>     |                |                             |              | <b>4,922.57</b>       | <b>1,930.67</b> |            |        |



| Vendor Name               | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------|----------------|---------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>WATER</b>              |                |                                 |              |                       |             |            |        |
| BOOKCLIFF AUTO PARTS INC  | 288717         | WATER - VEHICLE MAINTENAN       | 08/02/2021   | 71.71                 | .00         |            |        |
| BOOKCLIFF AUTO PARTS INC  | 289438         | WATER - VEHICLE MAINTENAN       | 08/03/2021   | 160.59                | .00         |            |        |
| COLORADO BUSINESS PRODU   | 2376           | UTILITY BILL POST CARDS         | 07/19/2021   | 855.79                | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113569         | WATER - GAS / DIESEL            | 08/13/2021   | 196.38                | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113639         | WATER - GAS / DIESEL            | 08/20/2021   | 137.97                | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113703         | WATER - GAS / DIESEL            | 08/27/2021   | 144.46                | .00         |            |        |
| NEWMAN SIGNS INC.         | TRFINV033593   | WATER - OP SUPPLIES             | 09/02/2021   | 598.24                | .00         |            |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                    | 05/11/2021   | 670.05                | 670.05      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                    | 06/11/2021   | 670.05                | 670.05      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                    | 07/11/2021   | 802.22                | 802.22      | 07/31/2021 |        |
| GCR TIRES & SERVICE       | 202-120633     | WATER - VEHICLE REPAIRS         | 07/20/2021   | 291.80                | .00         |            |        |
| U S POSTOFFICE            | AUG 2021 UTI   | WATER                           | 09/01/2021   | 184.58                | 184.58      | 09/01/2021 |        |
| UTE WATER CONSERVANCY     | LAB21004       | 3RD QTR COMPLIANCE ANALY        | 08/18/2021   | 235.00                | 235.00      | 09/03/2021 |        |
| UTILITY NOTIFICATION      | 221081082      | UTILITY LOCATES - WATER         | 08/31/2021   | 44.22                 | .00         |            |        |
| VERIZON WIRELESS          | 9886351925     | PUBLIC WORKS CELL PHONES        | 08/15/2021   | 146.38                | .00         |            |        |
| VERIZON WIRELESS          | 9886351926     | PUBLIC WORKS CELL PHONES        | 08/15/2021   | 157.77                | .00         |            |        |
| WESTERN COLORADO AG-SER   | 8557           | WEED CONTROL WATER PLAN         | 08/23/2021   | 1,169.22              | 1,169.22    | 09/03/2021 |        |
| DPE, LLC                  | 6800           | SITE LEASE-PAL PT.              | 08/31/2021   | 75.00                 | 75.00       | 09/03/2021 |        |
| CIGNA HEALTHCARE          | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 38.39                 | .00         |            |        |
| CIGNA HEALTHCARE          | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 20.69                 | .00         |            |        |
| CIGNA HEALTHCARE          | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 10.48                 | .00         |            |        |
| J-U-B ENGINEERS           | 0145238        | CABIN RESERVOIR                 | 08/16/2021   | 273.00                | .00         |            |        |
| SKYLINE CONTRACTING, INC. | 20-30-05       | BOWER AVE SEWER & WATER         | 05/31/2021   | 7,430.06              | .00         |            |        |
| FLENNIKEN, BRIAN E        | 2021.09.09 - B | MILEAGE                         | 09/09/2021   | 11.83                 | .00         |            |        |
| COLORADO CSG II LLC       | 10034549       | SUBSCRIBER - WATER              | 08/30/2021   | 948.43                | .00         |            |        |
| COLORADO CSG II LLC       | 2A6B0525       | SUBSCRIBER - WATER              | 07/01/2021   | 920.84                | .00         |            |        |
| ALPINE BANK CC            | BF AUG 4622 -  | WATER - SUPPLIES                | 08/18/2021   | 13.80                 | .00         |            |        |
| ALPINE BANK CC            | ML AUG 3103 -  | WATER - SUBSCRIPTIONS           | 08/18/2021   | 14.99                 | .00         |            |        |
| ALPINE BANK CC            | ML AUG 3103 -  | WATER - SUPPLIES                | 08/18/2021   | 29.98                 | .00         |            |        |
| ALPINE BANK CC            | ML AUG 3103 -  | WATER - TRAINING                | 08/18/2021   | 85.00                 | .00         |            |        |
| LEMON, MATT               | 2021.08.11 - P | PHONE REIMBUREMENT              | 08/11/2021   | 455.99                | 455.99      | 09/03/2021 |        |
| LEMON, MATT               | 2021.08.11 - P | MILEAGE                         | 08/11/2021   | 47.56                 | 47.56       | 09/03/2021 |        |
| OPTIMUS COMMUNICATIONS, L | 18820          | INTERNET SERVICE                | 08/19/2021   | 87.00                 | 87.00       | 09/03/2021 |        |
| MONUMENT POWDER COATIN    | 7537           | WATER TREATMENT - OPERATI       | 08/18/2021   | 137.50                | 137.50      | 09/03/2021 |        |
| Total WATER:              |                |                                 |              | 17,136.97             | 4,534.17    |            |        |

| Vendor Name               | Invoice Number | Description                 | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>SEWER PLANT</b>        |                |                             |              |                       |             |            |        |
| AQUA-AEROBIC SYSTEMS, INC | 1029751        | SEWER LAGOON REPAIR         | 08/17/2021   | 2,330.19              | 2,330.19    | 09/03/2021 |        |
| BOOKCLIFF AUTO PARTS INC  | 289959         | SEWER - REPAIR & MAINT VEHI | 08/04/2021   | 37.19                 | .00         |            |        |
| CITY OF GRAND JUNCTION    | 2021-0007417   | LAB TESTING                 | 07/31/2021   | 270.00                | 270.00      | 09/03/2021 |        |
| JIM DIBLE OIL COMPANY     | 113569         | SEWER - GAS / DIESEL        | 08/13/2021   | 56.11                 | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113639         | SEWER - GAS / DIESEL        | 08/20/2021   | 39.41                 | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113703         | SEWER - GAS / DIESEL        | 08/27/2021   | 41.27                 | .00         |            |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                | 05/11/2021   | 201.01                | 201.01      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                | 06/11/2021   | 201.01                | 201.01      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                | 07/11/2021   | 201.01                | 201.01      | 07/31/2021 |        |
| U S POSTOFFICE            | AUG 2021 UTI   | TRASH                       | 09/01/2021   | 46.15                 | 46.15       | 09/01/2021 |        |
| KIMBALL MIDWEST           | 9104793        | SEWER - DRILL BITS          | 08/06/2021   | 55.60                 | 55.60       | 09/03/2021 |        |
| J-U-B ENGINEERS           | 0145238        | SEWER PRO SERVICES - UDSA   | 08/16/2021   | 274.00                | .00         |            |        |
| J-U-B ENGINEERS           | 0145238        | SEWER PRO SERVICES - UDSA   | 08/16/2021   | 2,200.10              | .00         |            |        |
| J-U-B ENGINEERS           | 0145238        | SEWER PRO SERVICES - UDSA   | 08/16/2021   | 288.00                | .00         |            |        |
| COLORADO CSG II LLC       | 10034549       | SUBSCRIBER - SEWER          | 08/30/2021   | 948.43                | .00         |            |        |
| COLORADO CSG II LLC       | 2A6B0525       | SUBSCRIBER - SEWER          | 07/01/2021   | 920.85                | .00         |            |        |
| ALPINE BANK CC            | FH AUG 4614    | SEWER PLANT SUPPLIES        | 08/18/2021   | 43.52                 | .00         |            |        |
| ALPINE BANK CC            | MIKEL AUG 46   | SEWER - TRAINING            | 08/18/2021   | 85.00                 | .00         |            |        |
| Total SEWER PLANT:        |                |                             |              | 8,238.85              | 3,304.97    |            |        |

| Vendor Name               | Invoice Number | Description                     | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------|----------------|---------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>SEWER COLLECTION</b>   |                |                                 |              |                       |             |            |        |
| NEWMAN SIGNS INC.         | TRFINV033593   | SEWER - OP SUPPLIES             | 09/02/2021   | 598.23                | .00         |            |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                    | 05/11/2021   | 223.35                | 223.35      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                    | 06/11/2021   | 223.35                | 223.35      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                    | 07/11/2021   | 223.35                | 223.35      | 07/31/2021 |        |
| U S POSTOFFICE            | AUG 2021 UTI   | SEWER                           | 09/01/2021   | 46.15                 | 46.15       | 09/01/2021 |        |
| UTILITY NOTIFICATION      | 221081082      | UTLILITY LOCATES - SEWER        | 08/31/2021   | 44.22                 | .00         |            |        |
| CIGNA HEALTHCARE          | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 10.48                 | .00         |            |        |
| SKYLINE CONTRACTING, INC. | 20-30-05       | BOWER AVE SEWER & WATER         | 05/31/2021   | 7,430.06              | .00         |            |        |
| Total SEWER COLLECTION:   |                |                                 |              | 8,799.19              | 716.20      |            |        |

| Vendor Name             | Invoice Number | Description      | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|-------------------------|----------------|------------------|--------------|-----------------------|-------------|------------|--------|
| PINNACOL ASSURANCE COMP | 106            | Workers Comp     | 05/11/2021   | 55.84                 | 55.84       | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP | 107            | Workers Comp     | 06/11/2021   | 55.84                 | 55.84       | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP | 108            | Workers Comp     | 07/11/2021   | 55.84                 | 55.84       | 07/31/2021 |        |
| U S POSTOFFICE          | AUG 2021 UTI   | SOLID WASTE      | 09/01/2021   | 92.29                 | 92.29       | 09/01/2021 |        |
| WASTE MANAGEMENT INC -  | 1710725-0576-  | DUMPSTER SERVICE | 08/27/2021   | 1,923.30              | .00         |            |        |
| WASTE MANAGEMENT INC -  | 1710970-0576-  | GARBAGE SERVICE  | 09/01/2021   | 14,654.77             | .00         |            |        |
| Total :                 |                |                  |              | 16,837.88             | 259.81      |            |        |

| Vendor Name               | Invoice Number | Description                     | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------|----------------|---------------------------------|--------------|--------------------|-------------|------------|--------|
| <b>PARKS</b>              |                |                                 |              |                    |             |            |        |
| JOHN DEERE FINANCIAL      | A23782         | PARKS - UNIFORMS - RAIN SLI     | 08/19/2021   | 122.95             | .00         |            |        |
| GOODWIN SERVICE, INC.     | 98328          | PALISADE RIM - PORTABLE TOI     | 08/15/2021   | 240.00             | .00         |            |        |
| FERGUSON US HOLDINGS, INC | 1253005        | SPRINKLERS                      | 08/09/2021   | 68.44              | .00         |            |        |
| HOME DEPOT CREDIT SERVCE  | 1010707        | PARKS SUPPLIES                  | 08/09/2021   | 152.61             | .00         |            |        |
| HOME DEPOT CREDIT SERVCE  | 4010271        | PARKS SUPPLIES                  | 08/06/2021   | 488.87             | .00         |            |        |
| HOME DEPOT CREDIT SERVCE  | 9022151        | PARKS SUPPLIES                  | 08/11/2021   | 50.18              | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113569         | PARKS - GAS / DIESEL            | 08/13/2021   | 112.22             | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113639         | PARKS - GAS / DIESEL            | 08/20/2021   | 78.84              | .00         |            |        |
| JIM DIBLE OIL COMPANY     | 113703         | PARKS - GAS / DIESEL            | 08/27/2021   | 82.55              | .00         |            |        |
| MESA COUNTY LANDFILL      | 1357961        | PARKS SUPPLIES                  | 08/12/2021   | 53.28              | .00         |            |        |
| PEACHTREE HARDWARE AND    | 456677         | PARK SUPPLIES                   | 07/22/2021   | 21.74              | .00         |            |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                    | 05/11/2021   | 670.05             | 670.05      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                    | 06/11/2021   | 670.05             | 670.05      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                    | 07/11/2021   | 670.05             | 670.05      | 07/31/2021 |        |
| CIGNA HEALTHCARE          | PR0904211      | Health and Dental Insurance Cig | 09/09/2021   | 20.95              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 23.98              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 60.76              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 118.02             | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 19.99              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 11.99              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - RIVERBEND ELECTRIC      | 08/18/2021   | 17.15              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - OPERATING               | 08/18/2021   | 47.96              | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | PARKS - OPERATING               | 08/18/2021   | 5.58               | .00         |            |        |
| ALPINE BANK CC            | DJ AUG 4424 -  | PARKS - OPERATING               | 08/18/2021   | 31.99              | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | PARKS - OPERATING               | 08/18/2021   | 11.59              | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | PARKS - OPERATING               | 08/18/2021   | 24.95              | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | PARKS - IRRIGATION              | 08/18/2021   | 8.95               | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | PARKS - IRRIGATION              | 08/18/2021   | 11.97              | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | PARKS - VEHICLE MAINT           | 08/18/2021   | 4.99               | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | PARKS - OPERATING               | 08/18/2021   | 505.77             | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | PARKS - OPERATING - RIVERB      | 08/18/2021   | 55.00              | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | PARKS - OPERATING               | 08/18/2021   | 89.96              | .00         |            |        |
| Total PARKS:              |                |                                 |              | 4,553.38           | 2,010.15    |            |        |

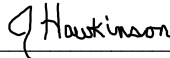
| Vendor Name         | Invoice Number | Description      | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------|----------------|------------------|--------------|-----------------------|-------------|-----------|--------|
| <b>POOL</b>         |                |                  |              |                       |             |           |        |
| CEM SALES & SERVICE | 155071         | POOL CHEMICALS   | 08/16/2021   | 388.00                | .00         |           |        |
| ALPINE BANK CC      | BC AUG 3152 -  | POOL - OPERATING | 08/18/2021   | 29.69                 | .00         |           |        |
| ALPINE BANK CC      | BC AUG 3152 -  | POOL - OPERATING | 08/18/2021   | 35.94                 | .00         |           |        |
| ALPINE BANK CC      | BC AUG 3152 -  | POOL - OPERATING | 08/18/2021   | 9.15                  | .00         |           |        |
| ALPINE BANK CC      | BC AUG 3152 -  | POOL - OPERATING | 08/18/2021   | 90.96                 | .00         |           |        |
| ALPINE BANK CC      | TB AUG 3111 -  | POOL - OPERATING | 08/18/2021   | 99.99                 | .00         |           |        |
| ALPINE BANK CC      | TWARD AUG 0    | POOL - OPERATING | 08/18/2021   | 101.97                | .00         |           |        |
| Total POOL:         |                |                  |              | 755.70                | .00         |           |        |

| Vendor Name               | Invoice Number | Description                  | Invoice Date | Net<br>Invoice Amount | Amount Paid | Date Paid  | Voided |
|---------------------------|----------------|------------------------------|--------------|-----------------------|-------------|------------|--------|
| <b>FACILITIES</b>         |                |                              |              |                       |             |            |        |
| GRAND MESA MECHANICAL     | 2024557        | FD - STATION MAINTENANCE     | 08/09/2021   | 749.38                | 749.38      | 09/03/2021 |        |
| HIGH COUNTRY GAS & SUPPLY | 329645         | FACILITIES - SHOP SUPPLIES   | 08/04/2021   | 150.42                | .00         |            |        |
| JOHNSTONE SUPPLY          | 9016734        | BUILDING MAINTENANCE         | 08/30/2021   | 19.29                 | .00         |            |        |
| PACIFIC STEEL & RECYCLING | 7761980        | BUILDING REPAIRS             | 09/01/2021   | 80.00                 | .00         |            |        |
| PINNACOL ASSURANCE COMP   | 106            | Workers Comp                 | 05/11/2021   | 469.03                | 469.03      | 05/31/2021 |        |
| PINNACOL ASSURANCE COMP   | 107            | Workers Comp                 | 06/11/2021   | 469.03                | 469.03      | 06/30/2021 |        |
| PINNACOL ASSURANCE COMP   | 108            | Workers Comp                 | 07/11/2021   | 469.03                | 469.03      | 07/31/2021 |        |
| DANSCO ENTERPRISES INC D  | 000189         | BUILDING MAINTENANCE - FIR   | 02/08/2021   | 58.65                 | .00         |            |        |
| DANSCO ENTERPRISES INC D  | 001069         | BUILDING MAINTENANCE - FIR   | 08/06/2021   | 67.35                 | .00         |            |        |
| TERMINIX                  | 256074         | PEST CONTROL                 | 08/04/2021   | 65.00                 | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | BLDG - REPAIR & MAINT - COM  | 08/18/2021   | 35.08                 | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 95.92                 | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 82.98                 | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 21.99                 | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | BLDG - REPAIR & MAINT - COM  | 08/18/2021   | 300.27                | .00         |            |        |
| ALPINE BANK CC            | BC AUG 3152 -  | BLDG - REPAIR & MAINT - COM  | 08/18/2021   | 42.92                 | .00         |            |        |
| ALPINE BANK CC            | DJ AUG 4424 -  | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 21.99                 | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 21.98                 | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 2.39                  | .00         |            |        |
| ALPINE BANK CC            | DM AUG 4309    | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 12.76                 | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | FACILITIES - 5203 - SUPPLIES | 08/18/2021   | 77.98                 | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | BLDG - REPAIR & MAINT - BOA  | 08/18/2021   | 49.98                 | .00         |            |        |
| ALPINE BANK CC            | TWARD AUG 0    | BLDG - REPAIR & MAINT - BOA  | 08/18/2021   | 289.90                | .00         |            |        |
| ALSCO INC                 | LGRA2525464    | BUILDING - REP & MAINT - FLO | 07/30/2021   | 49.31                 | .00         |            |        |
| ALSCO INC                 | LGRA2528133    | BUILDING - REP & MAINT - FLO | 08/06/2021   | 49.31                 | .00         |            |        |
| ALSCO INC                 | LGRA2530803    | BUILDING - REP & MAINT - FLO | 08/13/2021   | 49.31                 | .00         |            |        |
| ALSCO INC                 | LGRA2533508    | BUILDING - REP & MAINT - FLO | 08/20/2021   | 49.31                 | .00         |            |        |
| ALSCO INC                 | LGRA2536171    | BUILDING - REP & MAINT - FLO | 08/27/2021   | 49.31                 | .00         |            |        |
| HARTMAN BROTHERS, INC     | 351708         | FACILITIES - COMPRESSED GA   | 08/09/2021   | 25.45                 | .00         |            |        |
| HARTMAN BROTHERS, INC     | 352211         | FACILITIES - COMPRESSED GA   | 08/19/2021   | 25.45                 | .00         |            |        |
| Total FACILITIES:         |                |                              |              | 3,950.77              | 2,156.47    |            |        |

| Vendor Name               | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------------|----------------|-----------------------------|--------------|--------------------|-------------|-----------|--------|
| J-U-B ENGINEERS           | 0145238        | PALISADE HWY 6 MMOF - GRA   | 08/16/2021   | 4,476.54           | .00         |           |        |
| J-U-B ENGINEERS           | 0145238        | CAPITAL PROJECTS - OLD HS A | 08/16/2021   | 3,288.00           | .00         |           |        |
| J-U-B ENGINEERS           | 0145241        | PALISADE HWY 6 MMOF - GRA   | 08/16/2021   | 25.50              | .00         |           |        |
| J-U-B ENGINEERS           | 0145241        | PALISADE HWY 6 MMOF - GRA   | 08/16/2021   | 1,554.00           | .00         |           |        |
| J-U-B ENGINEERS           | 0145241        | PALISADE HWY 6 MMOF - GRA   | 08/16/2021   | 2,845.50           | .00         |           |        |
| STOLFUS & ASSOCIATES, INC | 4000.049.01-0  | CAPITAL PROJECTS - HWY 6 SI | 07/22/2021   | 5,026.00           | .00         |           |        |
| STOLFUS & ASSOCIATES, INC | 4000.049.01-0  | CAPITAL PROJECTS - HWY 6 SI | 08/30/2021   | 28,068.98          | .00         |           |        |
| Total :                   |                |                             |              | 45,284.52          | .00         |           |        |
| Grand Totals:             |                |                             |              | 295,566.26         | 38,432.67   |           |        |

Finance Director:   
 (Finance Department Review and Approval for Payment)

Date: 9/9/2021

Town Manager:   
 (Administrative Review and Approval for Payment)

Date: 9.10.2021

Mayor: \_\_\_\_\_  
 (Board of Trustees Review and Approval for Payment)

Date: \_\_\_\_\_

Town Clerk: \_\_\_\_\_  
 (Document Recorded)

Date: \_\_\_\_\_

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 08/19/2021-09/09/2021





**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
August 24, 2021**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Susan L’Hommedieu, Ellen Turner, and Nicole Maxwell. Mayor Pro-Tem Thea Chase was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Brian Rusche, and Police Chief Debra Funston.

**AGENDA ADOPTION**

*Motion #1* by Trustee Sommerville, seconded by Trustee Turner, to approve the agenda as amended. Agenda was amended to REMOVE item E “Ordinance 2021-09 Amending Chapter 14, Section 14-41 of the Palisade Municipal Code Regarding Regulated Activities Within the Town of Palisade Watershed Protection District” under New Business.

A voice vote was requested  
Motion carried unanimously

**TOWN MANAGER REPORT**

Town Manager Janet Hawkinson reviewed her report and thanked Juliann Adams for leading the 2021 Peach Fest, which had approximately 16,000 attendees.

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**  
Approval of Bills from Various Town Funds – August 5, 2021 – August 18, 2021
- **Minutes**  
Minutes from the August 10, 2021, regular Board meeting

*Motion #2* by Trustee Sommerville, seconded by Trustee Turner, to approve the Consent Agenda as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Sommerville, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell

**No:**

**Absent:** Mayor Pro-Tem Chase,

Motion Carried.

## **PUBLIC COMMENT**

*Dave and Michelle Walker, 588 W 1<sup>st</sup> Street;* both stressed their concerns over traffic on the corner of 1<sup>st</sup> Street and Elberta Avenue.

*Gail Evans, 126 Majestic Court;* declared her appreciation of staff making Zoom available for her to attend the meeting.

## **PUBLIC HEARING I**

### **Vintners Restaurant Liquor License Application**

Mayor Mikolai opened the public hearing at 6:14 pm.

Town Clerk Keli Frasier gave a brief overview of her report summarizing the satisfactory results of the application investigation.

Deitrich Hoeffner, representing the applicant Ten-Acre Winery, LLC, gave a brief review of the application and asserted that the application materials support the Board's approval.

Mayor Mikolai opened the hearing to public comment.

*Dave Walker, 588 W 1<sup>st</sup> Street; Juliann Adams, 3839 G Road; Scott High, 3519 E ½ Road; Roger Granat, 810 Lincoln Court; and Gail Evans, 126 Majestic Court;* all expressed their support of the application and the applicants.

Mayor Mikolai opened the hearing to Board comment.

*Trustee Maxwell* thanked the applicants for a thorough, complete application that answered her questions before she could ask them.

*Trustee L'Hommedieu* remarked that the requested Vintners Restaurant License is a great idea and added that Grande River Vineyards looks to be busier than in the past, and the Town may need to consider widening the road in the future.

*Trustee Somerville* agreed with the excitement of the plans for Grande River Vineyards moving forward.

**Motion #3** by Trustee L'Hommedieu, seconded by Trustee Maxwell, to approve a Vintners Restaurant Liquor License at 787 37 3/10 Road as applied for by Ten-Acre Winery, LLC.

A roll call vote was requested.

**Yes:** Trustee Turner, Trustee Sommerville, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

Mayor Mikolai closed the Public Hearing at 6:28 pm.

## **PUBLIC HEARING II**

### **PRO 2021-15 Colterris Wine Bar and Museum Variance**

Mayor Mikolai opened the public hearing at 6:28 pm.

Community Development (CD) Director Brian Rusche reviewed his report, citing the following findings of fact:

**1. There are exceptional conditions pertaining to the particular piece of property in question because of its shape, size, or topography that are not applicable to other lands or structures in the same district [or there is a peculiar characteristic of an establishment which makes the parking and/or loading requirements of this LDC unrealistic];**

Setback: The building has historical significance to the Town and predates zoning, but the façade faces due east, while the property extends to the southwest adjacent to the railroad tracks, requiring some unique architectural design to fit the building to the lot, unlike more traditional downtown buildings that are perpendicular to the street. The goal is to both preserve the existing structure/facade as well as expand the facility for the proposed use as a museum and restaurant/wine bar. The applicant has indicated in their letter of intent that if the required rear yard setback is implemented per code, it would reduce the amount of seating capacity in the restaurant and/or would reduce the amount of museum space available due to the architectural challenges in fitting the new addition with the existing building.

Fence: The property borders the railroad tracks, and the original use of the building depended upon being adjacent to the tracks. Today, however, the existence of the tracks can be considered a security issue adjacent to the proposed museum, which according to the applicant, will house numerous valuable and irreplaceable artifacts.

**2. Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents of the district in which the property is located.**

Setback: The purpose of the ten (10) foot rear yard setback in the TC (Town Center) zone is ostensibly to provide room for parking and/or building access from an alley in a traditional downtown grid. However, this property is adjacent to the railroad tracks, which makes this side of the building inaccessible for parking without a lease from the railroad. Instead, parking will be provided on the west side of the property, as well as loading/unloading for the restaurant. The reduced setback allows more of the lot, which is wider than it is deep, to be utilized. In addition, the applicant notes the requirement for a secondary egress stairway from the proposed roof deck that, if not permitted within the required setback, would be difficult to relocate without disturbing the existing façade and/or reducing capacity within the building.

The adjacent property to the west does have a row of storage units that appear to be on or near the rear property line less than the currently required ten (10) foot setback.

Fence: The code does permit fences higher than six (6) feet within the LI (Light Industrial) zone district; the historical use of this area was more industrial in nature, and, as noted above, the property is adjacent to the railroad tracks, unlike most of the other Town Center buildings.

The Town did approve a seven (7) foot fence for Pressed (390-392 W. 3rd St.) in 2019, which is also adjacent to the railroad tracks on the same side of the street as the subject request and within the same zone district.

**3. A literal interpretation of the provisions of the LDC would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.**

Setback: A literal interpretation would require a smaller building and/or significantly redesigned interior layout that may render the project unviable, according to the applicant. In addition, other properties with buildings adjacent to the railroad tracks have reduced setbacks, including the adjacent storage unit complex.

Fence: The applicant asserts that the proposed eight (8) foot fence is necessary for the security of the artifacts that will be housed within the museum, which is unlike other commercial properties.

**4. The requested variance will be in harmony with the purpose and intent of this LDC and will not be injurious to the neighborhood or to the general welfare.**

Setback: If the variance is approved, there will still be a setback of five (5) feet adjacent to the railroad tracks, allowing for the maintenance of the building exterior while not infringing upon the rights of the railroad to maintain their property. The adjacent storage complex has a similar setback, and therefore the aesthetic, as viewed from the railroad, would not be substantially different with buildings close to the tracks.

Fence: Certain zones/uses are permitted to have increased fence heights due to the necessity for security. While commercial uses are not typically in need of such fencing, the proposed museum, with rare artifacts, as well as the relative lack of neighboring properties, could be an attractive target without a deterrent such as a taller fence. Indeed, the property itself has been abandoned for so long that there is ample evidence of vandalism to the existing structure that a deterrent is warranted. The façade of the new addition will improve the look of W. 3<sup>rd</sup> Street and, with the exception of the entrance to the parking area, will not be fenced – only along the west and north side (adjacent to the storage complex and railroad track, respectively).

**5. The special circumstances are not the result of the actions of the applicant.**

Setback: To create a viable new building addition and desirable use of the property while preserving the existing structure and façade, the applicant has asked for this variance to be considered. The applicant could choose to demolish the existing structure in its entirety in order to avoid the challenges of fitting within the existing footprint while meeting the required setbacks, which would be a loss for the history of the Town.

Fence: The applicant could construct a standard six (6) foot fence without a variance. However, the additional height of the fence could prove to be a deterrent to what is currently an attractive nuisance (an abandoned building) that would far outweigh the negative concern about a tall fence, whose location is adjacent to a storage complex and railroad tracks.

**6. The variance requested is the minimum variance that will make possible the legal use of the land, building, or structure.**

Setback: The requested variance is the minimum necessary to meet the requirements of the building code and make the most of the available land while preserving the existing building/façade.

Fence: The requested variance is consistent with fencing that would be necessary for the security of the property adjacent to the railroad tracks.

Applicant Scott High displayed his vision of preserving the existing building's history while adding a contemporary look to the proposed new square footage in a PowerPoint presentation for the Board.

Mayor Mikolai opened the hearing to public comment.

*Roger Granat, 810 Lincoln Court; Juliann Adams, 3839 G Road; Shawn Burns, 307 W 3<sup>rd</sup> Street; Michelle Walker, 588 W 1<sup>st</sup> Street; Dave Walker, 588 W 1<sup>st</sup> Street; Theo Otte, 453 W 4<sup>th</sup> Street; Dan Vice, General Manager of Grande River Vineyards; and Brenna Ray, 453 W 4<sup>th</sup> Street; all expressed their support of the application and the applicants.*

Mayor Mikolai opened the hearing to Board comment.

*Trustee Somerville, Trustee Maxwell, Trustee Carlson, Trustee Turner, and Trustee L'Hommedieu* declared their approval of the project, commended the professionalism of the application, and voiced no objections to the application.

Applicant Scott High gave a brief closing statement, reiterating that the establishment will be a “world-class event center.”

*Motion #4* by Trustee Turner, seconded by Trustee Somerville, to approve a variance from the Palisade Land Development Code (LDC) to allow for a five (5) foot rear yard setback where ten (10) feet is required and to allow for an eight (8) foot high fence where not more than six (6) feet in height is permitted, for the property located at 244 West 3rd Street, as applied for by High Country Orchards, LLC.

A roll call vote was requested.

**Yes:** Trustee Somerville, Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

Mayor Mikolai closed the Public Hearing at 6:56 pm.

### **NEW BUSINESS**

#### ***Ordinance 2021-07 Amending Ordinance No. 2020-08 Vacating A Portion Of Peach Avenue North Of Third Street And Reserving A Utility Easement***

Town Manager Hawkinson reviewed the necessity of the Ordinance in regard to the Colterris Wine Bar and Museum project proposed in the previous agenda item.

*Motion #5* by Trustee L'Hommedieu, seconded by Trustee Maxwell to approve Ordinance 2021-07 amending Ordinance No. 2020-08 vacating a portion of Peach Avenue north of Third Street and reserving a utility easement.

A roll call vote was requested.

**Yes:** Trustee Carlson, Trustee L'Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

#### ***Lease of property from Union Pacific Railroad Railroad***

CD Director Rusche reviewed his report, including the terms of the proposed lease with Union Pacific Railroad.

*Trustees Maxwell, L'Hommedieu, and Carlson* inquired about lot improvements and a parking management plan. CD Director Rusche stated that there would be gravel and fencing improvements, and going forward, there will be discussions about additional improvements if necessary.

*Motion #6* by Trustee Maxwell, seconded by Trustee L'Hommedieu to approve entering into a lease with Union Pacific Railroad for property between Main Street and 1<sup>st</sup> Street north of the railroad tracks.

A roll call vote was requested.

**Yes:** Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Sommerville, Trustee Carlson

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

***Conveyance of Parcel # 2941-032-10-016 from Mesa County***

CD Director Rusche explained that approximately 0.28 acres located at the end of Elberta Avenue south of Fairhaven Road had been subject to a tax lien for over 21 years when Mesa County took the property’s deed and offered it for sale. There were no buyers, and the County Treasurer reached out to CD Director Rusche about the opportunity to quitclaim the property to the Town. The property is adjacent to another parcel to the east already owned by the Town south of Fairhaven Road, and the Town would be in a better position to maintain the property.

*Trustee Carlson* asked for clarification on the name of the street where the property is located (Rodeo Rd or Fairhaven Road). CD Director Rusche stated that the official name is Fairhaven Road.

***Motion #7*** by Trustee L’Hommedieu, seconded by Trustee Turner to approve the conveyance of Parcel # 2941-032-10-016 from Mesa County to the Town of Palisade.

A roll call vote was requested.

**Yes:** Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Sommerville, Trustee Carlson, Trustee L’Hommedieu

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

***Ordinance 2021-08 Extending The Temporary Moratorium On The Issuance Of Additional Retail Marijuana Store Licenses***

Town Manager Hawkinson explained that this ordinance is a request to extend the moratorium on retail marijuana stores to give the Board and staff more time to re-write the marijuana code.

***Motion #7*** by Trustee Turner, seconded by Trustee Maxwell to approve Ordinance 2021-08 extending the temporary moratorium on the issuance of additional retail marijuana store licenses until March 31, 2022.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Trustee Turner, Trustee Sommerville, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell

**No:**

**Absent:** Mayor Pro-Tem Chase

Motion Carried.

**OPEN DISCUSSION**

*Trustee Turner* requested that staff look into putting together an ordinance for the Board’s consideration that will allow the Town to lay broadband conduit whenever trenches are opened for existing construction projects.

*Trustee Maxwell* proposed installing “no overnight camping” signs at the Palisade Plunge parking lot.

Trustee L'Hommidieu commended the Palisade Chamber of Commerce and Town staff for a great Ice Cream Social and Peach Festival.

### **COMMITTEE REPORTS**

Board members briefly explained the various meetings they had recently attended.

### **ADJOURNMENT**

*Motion #8* by Trustee Turner, seconded by Trustee L'Hommidieu to adjourn the meeting at 7:22 pm.

A voice vote was requested  
Motion carried unanimously

X

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Greg Mikolai  
Mayor

X

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Keli Frasier  
Town Clerk



Town of Palisade

Board of Trustees

August 20, 2021

RE: Colterris Wine Bar and Museum Variance Request

Dear Trustees,

Please accept my letter of support to accept both requests for a variance by Colterris Wine Bar at 244 West 3rd Street in Palisade for a 5' setback and an 8' fence.

Scott & Theresa High plan to build a unique enterprise that will enhance the wine enthusiast visitors who come to enjoy the wines of Palisade. The town is also in high need for more eating establishments. This new business venture will fulfill those needs in a well designed and attractive setting.

We are also pleased to see an historic building in Palisade being reclaimed and revitalized while still maintaining the historic integrity.

The 5' variance is against the back of the property line that borders the railway tracks and in no way will encumber on a neighboring use.

The fence restriction in the current land use code should be updated to distinguish between a residential and commercial property use. The height of the fence requested by the Highs is for the purpose of security of the collection in the building and not for esthetics. The fence being proposed is attractive and a high quality design that will not hinder the view of the property nor take away from the town character.

As a fellow Winery owner I understand the importance of developing our attraction to the destination wine tourists. The addition of this collection of wine memorabilia and the wine bar restaurant will add an experience not found in any other part of this country. It is truly a one of a kind.

I ask the Board of Trustees to support Scott & Theresa High with their investment in this project and the investment to Palisade Wine Country.

Respectfully,

*Juliann Adams*

Juliann Adams

Vine 79 Wine Barn







**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
August 31, 2021**

The special meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Bill Carlson, Susan L’Hommedieu, Ellen Turner, Nicole Maxwell, and Mayor Pro-Tem Thea Chase. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson and Town Clerk Keli Frasier.

**AGENDA ADOPTION**

*Motion #1* by Trustee Sommerville, seconded by Trustee Truener, to approve the agenda as presented.

A voice vote was requested  
Motion carried unanimously

**NEW BUSINESS**

***Resolution 2021-09 Department of Local Affairs (DOLA) Tier 1 Grant Application***

Town Manager Hawkinson explained that a resolution was required to apply for a DOLA grant for I.T. infrastructure improvements. The grant, she went on, was due no later than Friday, September 3, 2021.

*Motion #2* by Trustee Somerville, seconded by Trustee L’Hommedieu to approve Resolution 2021-09 entitled “A Resolution of the Board of Trustees for the Town of Palisade, Colorado Supporting the Grant Application for an Energy Impact Assistance Fund Grant from the Department of Local Affairs for Public Safety I.T. Infrastructure Replacement” as presented.

A roll call vote was requested.  
Yes: Mayor Mikolai, Trustee Turner, Trustee Sommerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Trustee Maxwell.  
No:  
Absent:

Motion carried.

**OPEN DISCUSSION**

*Mayor Mikolai* addressed rumors that the Town was considering installing a trail along the sewer line to Clifton Sanitation. He requested that the Board reinforce their commitment to NOT consider a trail along the future sewer line, ***and all Board members agreed.***

*Mayor Pro-Tem Chase* thanked staff for the quarterly budget-to-actuals report that was recently sent to all Board members and requested that future quarterly reports be included in meeting packets. Various

members of the Board responded to this request, and *the consensus of the Board is to discuss this item at the next budget work session.*

**ADJOURNMENT**

*Motion #3* by Trustee Somerville, seconded by Trustee L’Hommedieu to adjourn the meeting at 6:15 pm.

A voice vote was requested.  
Motion carried unanimously.

X

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Greg Mikolai  
Mayor

X

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Deb Mattson  
Administrative Assistant



## PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

**Meeting Date:** September 14, 2021  
**Presented By:** Brian Rusche, Community Development Director  
**Department:** Planning  
**Re:** DOLA Grant Request for Comprehensive Plan Updates

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**SUBJECT:** RESOLUTION 2021-10 SUPPORTING THE GRANT APPLICATION FOR AN ENERGY IMPACT ASSISTANCE FUND ADMINISTRATIVE GRANT FROM DOLA FOR UPDATES TO THE PALISADE COMPREHENSIVE PLAN

**SUMMARY:** The Board of Trustees and the Planning Commission have expressed a need to update the 2007 Palisade Comprehensive Plan. The Department of Local Affairs (DOLA), through the Energy Impact Assistance Fund (EIAF) offers grants of up to \$25,000, with a 1:1 match, for planning related projects. The Community Development Director and Town Manager have met with representatives from DOLA regarding this request and would like support from the Board to proceed with an application. If the grant is approved, the matching funds of \$25,000 will be appropriated and a Request for Qualifications and/or Proposals (RFQ/P) will be prepared to obtain a consultant or team of consultants to aid in the preparation of necessary updates.

**BOARD DIRECTION:** Adopt Resolution 2021-10.

**TOWN OF PALISADE, COLORADO  
RESOLUTION NO. 2021-10**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO SUPPORTING THE GRANT APPLICATION FOR AN ENERGY IMPACT ASSISTANCE FUND ADMINISTRATIVE GRANT FROM THE DEPARTMENT OF LOCAL AFFAIRS FOR UPDATES TO THE PALISADE COMPREHENSIVE PLAN

WHEREAS, the Town of Palisade is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Department of Local Affairs; and

WHEREAS, the Town of Palisade has requested \$50,000 (\$25,000 from the Department of Local Affairs, and \$25,000.00 match from the Town of Palisade) for updates to the 2007 Palisade Comprehensive Plan (the “Project”) through the Energy Impact Assistance Fund grant program (the “Grant”); and

WHEREAS, the Board of Trustees of the Town of Palisade supports the Grant application for the Project, and if the Grant is awarded, the Town of Palisade supports the completion of the Project.

**NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO THAT:**

- Section 1: The Board of Trustees of the Town of Palisade strongly supports the Grant application and has appropriated matching funds for a grant with the Department of Local Affairs.
- Section 2: If the Grant is awarded, the Board of Trustees of the Town of Palisade strongly supports the completion of the Project.
- Section 3: The Board of Trustees of the Town of Palisade authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.
- Section 4: If the Grant is awarded, the Board of Trustees hereby authorizes the Mayor to sign the Grant agreement with the Department of Local Affairs.

Section 5: This Resolution to be in full force and effect from and after its passage and approval

**RESOLVED, APPROVED, and ADOPTED this 14<sup>st</sup> day of September 2021.**

(Seal)

TOWN OF PALISADE, COLORADO

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Greg Mikolai, Mayor

ATTEST:

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Keli Frasier, Town Clerk



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** September 14, 2021

**Presented By:** Mayor Mikolai – Board Representative to GVRTC  
Janet Hawkinson, Town Manager

**Re:** Grand Valley Transit Intergovernmental Agreement for 2022

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**SUBJECT:** The Town of Palisade receives public transit services from Grand Valley Transit. The Grand Valley Regional Transportation Committee (GVRTC) was formed by Intergovernmental Agreement between Mesa County, City of Grand Junction, City of Fruita, and the Town of Palisade to develop transit services in the Grand Valley Urban Area. The Town has entered into this IGA for many years to provide transit services in Palisade.

This IGA defines the local match requirement to be budgeted in the 2022 fiscal year. The Town of Palisade's match distribution is 2% for a total of \$29,039.00. This is lower than previous years as GVRTC received CARES Act funding and has utilized these funds to assist with the costs of operations over a multi-year period.

**BOARD DIRECTION:** Give direction to the Town Manager to sign the IGA with Grand Valley Transit, and the 2022 Local Match Distribution be budgeted for next year, 2022.

## **GRAND VALLEY TRANSIT INTERGOVERNMENTAL AGREEMENT**

### **AN INTERGOVERNMENTAL AGREEMENT (IGA) CONCERNING THE ADOPTION OF THE LOCAL MATCH FUNDING FOR GRAND VALLEY TRANSIT (GVT) PUBLIC TRANSIT SERVICES FOR FY 2022.**

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WHEREAS, the Grand Valley Regional Transportation Committee (GVRTC) was formed by Intergovernmental Agreement by and between Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade to develop recommendations for local funding of transit services in the Grand Valley Urban Area; and

WHEREAS, in order to accomplish the goals for funding the transit system, a Transit Element setting forth the needs and mechanisms for future funding has been developed and adopted by the GVRTC; and

WHEREAS, the Federal Transit Administration awards operating and capital assistance to Mesa County on a matching and non-matching basis to assist in the implementation of the adopted Transit Element; and

WHEREAS, in order to remain eligible for Federal Transit Administration funding the GVRTC must develop, approve and implement a local financing structure that includes matching funds, which when expended will allow continuation of transit services in accordance with Federal standards; and

WHEREAS, the GVRTC has recommended a financing structure that it believes will provide for the funding needs of the transit system for the 2022; and

WHEREAS, the GVRTC for itself and for the local governments and population that it serves desires to establish a stable, long-term operating and capital financing structure for the transit system; and

WHEREAS, the adoption of this financing structure for 2022 will allow local officials time to review all possible funding sources and to consider and work towards implementing alternative funding, including but not limited to the creation of a Regional Transportation Authority; and

WHEREAS, Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade have negotiated and agreed on the 2022 funding formula setting forth the funds to be provided by each entity; and

WHEREAS, the GVRTC and Mesa County, the City of Grand Junction, the City of Fruita and the Town of Palisade all agree, subject to annual appropriation, to continue funding as established by this IGA until December 31, 2022 or the implementation of an approximately equal or greater permanent transit system funding source; and

WHEREAS, the GVRTC has stated that it understands, acknowledges and agrees that local match funding is not permanent funding and that the funding formula and the local match funding commitments as set forth herein will allow for the continued operation of the transit system and those funds are not and shall not be a permanent transit system funding source as set out above;







**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **September 14, 2021**

**Presented By:**           **Chief Balke, Fire Department**  
  **Janet Hawkinson, Town Manager**

**Re:**                           **Purchase a Used Ambulance**

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**SUBJECT:** The Town of Palisade needs two ambulances for operations. The staff has done its' best utilizing two very old ambulances and keeping them operational. A few months ago, one of the ambulance's entire electric system went out and has become too old to repair and maintain. The Town purchased a new ambulance with the CARES Act funding it received. This ambulance is currently being built and will be delivered in the near future.

Clifton Fire has been generous in lending an ambulance to the Town to maintain operations until the new ambulance is received.

Just recently, the second ambulance the Town owns also broke down with a difficult list of repairs. Chief Balke has worked with Colorado River Fire Protection to negotiate a purchase of an ambulance they are selling. This is beneficial as we can obtain it quickly.

This purchase is not in the 2021 budget. This is a request to give direction to the Town Manager to purchase this ambulance for \$40,000 with CARES Act Funding received this year.

**BOARD DIRECTION:** Give direction to the Town Manager to purchase the used ambulance for \$40,000 with CARES Act Funding.





FIRE-RESCUE

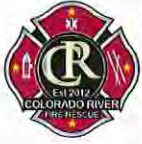
EMS

241

COLORADO RIVER  
FIRE-RESCUE







Colorado River Fire Protection District  
1850 Railroad Avenue  
Rifle, CO 81650

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 8/30/2021 | 7918      |

| Bill To   |
|---|
| Clifton Fire Protection District<br>3254 F Rd.<br>P.O. Box 386<br>Clifton, CO 81520 |

| Description  | Amount                   |
|--|--------------------------|
| 2011 Ford Medtec Ambulance<br>Odometer: 80,150<br>VIN: 1FDUF4HT6BEA06957 | 40,000.00                |
| Thank you for your partnership.  | <b>Total</b> \$40,000.00 |



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **September 14, 2021**

**Presented By:**           **Janet Hawkinson, Town Manager**

**Re:**                       **Asbestos Abatement Project for Old Palisade High School**

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**SUBJECT:** The Town of Palisade hired Grande River Environmental and JUB Engineering to create construction abatement documents to put to bid for the removal of asbestos in the Old Palisade High School. The project was advertised per requirements, and the Town received five professional bids from certified companies who can manage this size of abatement project (see attachment).

Staff is recommending to enter into a contract with All Star Environmental. They are the low bid. Upon review of the bid documents and companies, All Star meets all of the requirements and has experience with this large-size asbestos project. The company is out of Thornton, CO. CDPHE – Colorado Department of Public Health monitors these companies and asbestos abatement projects. Staff has confirmed with CDPHE that All Star is in good standing and has not had any violations in the last two years.

Upon approval of this bid by the Board, the project is scheduled to begin October 1, 2021, and is estimated to take three months to complete. There are hard deadlines in the bid the company has to meet, so it is not extended out into the year.

**BOARD DIRECTION:** Give direction to the Town Manager to enter into the contract with All Star Environmental for asbestos abatement for the Old Palisade High School at \$559,914.00.

\*\*\*Note: there has been discussion that people might want something out of the Old High School, for example, the banisters or chalkboards. The process to possibly obtain an item is to contact the Town Manager before September 24, who will schedule a time for them to come and remove the item – if it is a feasible request and can be accomplished safely without disturbing any asbestos. The person requesting has to be responsible for the removal of the object, supervised by staff. Upon recent inspection of the building by staff, nothing really remains in the building that is of value. Over the past 20 years, the building has been highly vandalized, including the removal of copper out of the walls.

Bid Opening August 27, 2021



**THE  
LANGDON  
GROUP**  
a J-U-B Company



**GATEWAY  
MAPPING  
INC.**  
a J-U-B Company

OTHER J-U-B COMPANIES

**Bid Opening  
Asbestos Abatement Project for Old Palisade High School**

| <b>Contractor</b>      | <b>Apparent Bid Total</b> |
|------------------------|---------------------------|
| All Star Environmental | \$ 559,914.00             |
| Asbestos Professionals | \$ 828,000.00             |
| Hillen Corp            | \$ 997,825.00             |
| MFH Environmental      | \$ 675,000.00             |
| Orion Environmental    | \$ 790,295.00             |
|                        |                           |

Bids were received by the Town of Palisade on 8/27/2021. The apparent low bidder is All Star Environmental with a bid amount of \$559,914.00.

The Town will verify the bid amounts and anticipate the award of this project during the 9/14/2021 Town Trustees Meeting.



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:**           **September 14, 2021**

**Presented By:**         **Janet Hawkinson, Town Manager**  
                                     **Jim Neu, Town Attorney**

**Re:**                         **Palisade Bluegrass Contract**

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**SUBJECT:** The Town of Palisade is scheduled to hold the annual Bluegrass Festival on June 10, 11 & 12, 2022. This contract is to hire the production company to assist the Town with hiring the bands for this event. This contract includes the price of the bands.

The Code allows the Board to approve this contract and not put it out to bid (sole source):

The contract is really for \$20,000 that the Town is paying Mountain Groove Productions. The other \$79,500 is production costs which are a pass-through to Mountain Groove Productions since this company is paying vendors, light, sound, bands, etc., and that amount determines how big or professional the Festival is going to be. The Procurement Code requires a documented, competitive bid from at least three sources for contracts between \$15,000 and \$100,000 with a Board of Trustee approval. So, this is at the low end of that source selection level.

*Palisade Municipal Code Section 4-84(d):*

*a) Sole Source Procurements*

*If a competitive process is required, as noted in Section 4.2, a purchase order or a contract may be awarded without competition when the Town Board of Trustees determines, after conducting a good faith review of available sources, that there is only one feasible or practical source for the required goods or services. The Town Administrator, with the assistance from the Director of the requesting department, may conduct negotiations, as appropriate, as to price, delivery, and other terms and conditions.*

Negotiations have taken place with this contract, and the Town Attorney has reviewed it. This is not a difficult threshold considering the amount of the contract or the nature of the Services. If the Town is happy with past Bluegrass Festivals, then it makes sense this is the only practical source to continue that vibe.

This code is the authority to approve the contract and does not say that it can't be put out to bid. If the Board feels like putting this out to bid, they can do that, although that will create a lot of uncertainty, bad feelings, impact on staff, and they should have a good reason as Mountain Groove

Productions has worked on this event over the last five years and has helped it grow and gain professional acknowledgment of a high-quality bluegrass event.

**BOARD DIRECTION:** Give direction to the Town Manager to enter into the contract with Mountain Groove Productions to hire bands and operations of the Palisade Bluegrass Festival.

**PALISADE BLUEGRASS AND ROOTS FESTIVAL  
PERFORMER AND PRODUCTION MANAGEMENT SERVICES**

**1.0 PARTIES**

The parties to this Agreement are the **TOWN OF PALISADE**, a Colorado municipal corporation (hereinafter referred to as the "Town"), and **MOUNTAIN GROOVE PRODUCTIONS** (hereinafter referred to as the "Contractor").

**2.0 RECITALS AND PURPOSE**

2.1 The Town intends to operate, manage and sponsor a music festival known as the Palisade Bluegrass and Roots Festival ("Festival") at Riverbend Park in the Town of Palisade to be held June 10-12, 2022, and the second weekend of June as long as there is political will and it is economically feasible to do so.

The Town desires to engage the Contractor for the purpose of providing Festival performer and production management services as set forth herein.

2.2 Contractor represents that they have the special expertise and background necessary to provide the Town with the services described herein.

**3.0 SCOPE OF SERVICES**

Contractor agrees to provide the Town with the specific professional services relating to all aspects of Festival performer and production management including the following:

**Performer Recruitment Hiring & Management**

- Talent Negotiations
- Contracts
- Performer Payment
- Special camping jam
- Scheduling
- Travel
- Hospitality
- Coordinate accommodations
- Green Room
- Performer Guests
- Performer Inquiries

**Workshops Schedule**

**Stage and Productions**

- Stage and Equipment Acquisition



- Construction/Installation
- Back Stage Tent
- Back stage gate /volunteers for back stage gate
- Green Room
- Emcee's
- Lights
- Aesthetics for Stage
- Stage Giveaways

**Backstage Coordinators**

**Co-promotion and facilitated marketing**

- Distribute marketing pieces through marking database
- Press releases and press contacts

**Collaborative Planning with Town Staff**

- Regular meeting to discuss festival development
- Input on marketing, design, operations, layout, pricing and additional events
- Green Event Practices for Site Operations
- Ticket and box office negotiation

**4.0 PERFORMER/PRODUCTION BUDGET**

The Town shall provide the sum of \$79,500 for use by Contractor for performer/production services in accordance with the following budget. Contractor shall receive the budget in four installments of \$19,875 to make deposits and reservations in four installments on December 1, 2021, March 1, 2022, April 1, 2022 and June 1, 2022.

**Performer/Production Budget**

|   |                 |
|---|-----------------|
| Performers (including bands, emcees, backstage staff) | \$55,000        |
| Friday  | 5 performances  |
| Saturday  | 5 performances  |
| Sunday  | 4 performances  |
| Sound/Lights  | \$15,000        |
| Stages  | \$ 5,000        |
| 1 main stage  |                 |
| 1 small side stage                                    |                 |
| Transport   | \$ 2,000        |
| Catering  | <u>\$ 2,500</u> |
| <b>Performer/Production Total</b>                     | <b>\$79,500</b> |

**5.0 PURCHASING AUTHORITY/BUDGET RESPONSIBILITY**

The budget expressed in 4.0 above shall govern the work items specified in Section 3.0 above. Contractor shall be responsible for performer and production management and will be responsible for managing the work in accordance with the budget for the specified items. This Agreement is a Fixed Price Contract and Contractor shall not exceed the budgeted amount for specified items or services without advance written consent of the Town. Any adjustments to the budget in section 4.0 shall require the prior written approval of the Town's Administrator.

## **6.0 CONTRACTOR FEE**

The Town shall pay the Contractor for services under this Agreement the sum of \$20,000 for all services rendered as described above, payable in four (4) installments of \$5,000 commencing with the first payment on December 1, 2021, the second by February 1, 2022, the third by April 1, 2022, and the fourth at the Festival. Such amount shall be inclusive of all costs of whatever nature associated with the Contractor's efforts, including but not limited to salaries, expenses, overhead, administration, profits, and outside consultant fees, if any. The scope of services and payment therefore shall only be changed by a properly authorized amendment to this Agreement. No Town Employee has the authority to bind the Town with regard for any payment to any services which exceeds the amount payable under the terms of this Agreement.

## **7.0 TOWN'S RESPONSIBILITIES**

7.1 Operations and Site Management. The Town shall be responsible for operations and site management, including planning, site layout, site preparations, vendors and vendor layout, provision of utilities including power, traffic control, porta potties, security, gates and fencing, parking control, shuttles, responding to email inquiries, law enforcement, assistance at the gate with entrance control (gate coordinator), first aid coordination, ops coordination, and security coordination.

7.2 Finance and Ticketing. The Town shall be responsible for all financial matters and ticketing for the Palisade Bluegrass and Roots Festival, including all accounting services, master ticket book control, Pay Pal deposits, credit card handling, on-site ticket staff, telephone inquiries, email inquiries, banking, local bank relations and staff, liquor licensing, vendor licensing and contracts, telephone inquiries, establishing a comp/guest list, providing a vendor coordinator, ticket staff coordinator, and beverage staff coordinator.

## **8.0 PROJECT REPRESENTATION**

8.1 The Town designates Troy Ward as the responsible Town staff member to provide direction to the Contractor during the conduct of the Work. The Contractor shall comply with the directions given by Troy Ward or the Town's Administrator, Janet Hawkinson

8.2 The Contractor designates Josh Behrman as its project managers. The Town may rely upon the guidance, opinions, and recommendations provided by the Contractor and its representatives.

## **9.0 TERM**

The Contractor's services under this Agreement shall begin immediately once this Agreement is signed and be completed no later than June 30, 2021. Upon successful completion of the terms and conditions of this Agreement, the parties intend to enter into subsequent similar agreements subject to mutually acceptable terms to be negotiated in succeeding years.

## **10.0 INSURANCE**

10.1 Contractor agrees to procure and maintain, at its own cost, and provide evidence to the Town by March 15, 2021, the following policy or policies of insurance. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Agreement by reason of its failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

10.1.1 Contractor shall procure and maintain, and shall cause each subcontractor of the Contractor to procure and maintain or insure the activity of Contractor's subcontractors in Contractor's own policy, the minimum insurance coverage's listed below. Such coverage's shall be procured and maintained with forms and insurers acceptable to the Town. All coverage's shall be continuously maintained from the date of commencement of services hereunder. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.

10.1.1.1 Workers' Compensation insurance to cover obligations imposed by the Workers' Compensation Act of Colorado and any other applicable laws for any employee engaged in the performance of Work under this contract, and Employers' Liability insurance with minimum limits of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each accident, FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - policy limit, and FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - each employee.

10.1.1.2 Comprehensive General Liability insurance with minimum combined single limits of ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including

completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products, and completed operations. The policy shall contain a severability of interests' provision.

10.1.1.3 Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than ONE MILLION DOLLARS (\$1,000,000) each occurrence and ONE MILLION DOLLARS (\$1,000,000) aggregate with respect to each of Contractor's owned, hired and/or non-owned vehicles assigned to or used in performance of the services. The policy shall contain a severability of interest's provision.

10.1.2 The policies required above, except for the Workers' Compensation insurance, and Employers' Liability insurance, shall be endorsed to include the Town, and its officers and employees, as additional insured's. Every policy required above shall be primary insurance, and any insurance carried by the Town, its officers, or its employees, shall be excess and not contributory insurance to that provided by Contractor. The additional insured endorsement for the Comprehensive General Liability insurance required above shall not contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under each of the policies required above.

10.1.3 Certificates of Insurance shall be completed by the Contractor's insurance agent as evidence that policies providing the required coverage's, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. Each certificate shall identify the Project and shall provide that the coverage's afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.

10.1.4 Failure on the part of the Contractor to procure or maintain policies providing the required coverages, conditions, and minimum limits shall constitute a material breach of contract upon which the Town may immediately terminate the contract, or at its discretion may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the Town shall be repaid by Contractor to the Town upon demand, or the Town may offset the cost of the premiums against any monies due to Contractor from the Owner.

10.1.5 The parties hereto understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 et seq., 10 C.R.S., as from time to time amended, or otherwise available to the Town, its officers, or its employees.

## 11.0 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor agrees to indemnify and hold harmless the Town, and its officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the services hereunder, if such injury, loss, or damage, or any portion thereof, is caused by, or claimed to be caused by, the act, omission, or other fault of the Contractor or any subcontractor of the Contractor, or any officer, employee, or agent of the Contractor or any subcontractor, or any other person for whom Contractor is responsible. The Contractor shall investigate, handle, respond to, and provide defense for and defend against any such liability, claims, and demands, and to bear all other costs and expenses related thereto, including court costs and attorneys' fees. The Contractor's indemnification obligation shall not be construed to extend to any injury, loss, or damage which is caused by the act, omission, or other fault of the Town.

## 12.0 QUALITY OF WORK

Contractor's professional services shall be in accordance with the prevailing standard of practice normally exercised in the performance of professional services of a similar nature in Mesa County, Colorado.

## 13.0 INDEPENDENT CONTRACTOR

Contractor and any persons employed by Contractor for the performance of work hereunder shall be independent contractors and not agents of the Town. Any provisions in this Agreement that may appear to give the Town the right to direct Contractor as to details of doing work or to exercise a measure of control over the work mean that Contractor shall follow the direction of the Town. **As an independent contractor, Contractor is not entitled to workers' compensation benefits except as may be provided by the independent contractor nor to unemployment insurance benefits unless unemployment compensation coverage is provided by the independent contractor or some other entity. The Contractor is obligated to pay all federal and state income tax on any moneys earned or paid pursuant to this Agreement.**

## 14.0 ASSIGNMENT

Contractor shall not assign or delegate this Agreement or any portion thereof, or any monies due to or become due hereunder without the Town's prior written consent.

## **15.0 DEFAULT**

Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default.

## **16.0 TERMINATION**

- 16.1 This Agreement may be terminated by either party for material breach or default of this Agreement by the other party not caused by any action or omission of the other party by giving the other party written notice at least thirty (30) days in advance of the termination date. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.
- 16.2 In addition to the foregoing, this Agreement may be terminated by the Town for its convenience and without cause of any nature by giving written notice at least seven (7) days in advance of the termination date. In the event of such termination, the Contractor will be paid for the reasonable value of the services rendered to the date of termination, not to exceed the Contractor Fee set forth above, and upon such payment, all obligations of the Town to the Contractor under this Agreement will cease. Termination pursuant to this subsection shall not prevent either party from exercising any other legal remedies which may be available to it.

## **17.0 REPORTS**

Contractor shall provide periodic reports to the Town's Administrator or her designee. Such reports may be transmitted by email. In addition, Contractor shall attend Town staff meetings as required and at least monthly between April and June to provide verbal reports on Contractor's areas of responsibility, the work items set forth in this Agreement, and whether deadlines specified in this Agreement have been met.

## **18.0 ENFORCEMENT**

- 18.1 In the event that suit is brought upon this Agreement to enforce its terms, the prevailing party shall be entitled to its reasonable attorneys' fees and related court costs.
- 18.2 Colorado law shall apply to the construction and enforcement of this Agreement. The parties agree to the jurisdiction and venue of the courts of Mesa County in connection with any dispute arising out of or in any matter connected with this Agreement.

## **19.0 COMPLIANCE WITH LAWS**

Contractor shall be solely responsible for compliance with all applicable federal, State, and local laws, including the ordinances, resolutions, rules, and regulations of the Town; for payment of all applicable taxes; and obtaining and keeping in force all applicable permits and approvals.

## **20.0 INTEGRATION AND AMENDMENT**

This Agreement represents the entire Agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the parties.

## **21.0 EQUAL OPPORTUNITY EMPLOYER**

- 21.1 Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, disability or national origin. Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, age, sex, disability, or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notice to be provided by an agency of the federal government, setting forth the provisions of the Equal Opportunity Laws.
- 21.2 Contractor shall be in compliance with the applicable provisions of the Americans with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.

## **22.0 ANNUAL APPROPRIATION REQUIRED**

The Parties recognize that the Town's obligations under this Agreement could be construed as a multi-year fiscal obligation not authorized pursuant to Section XX of Article 10 of the Colorado Constitution (TABOR). Therefore, the obligations of the Town set forth in this Agreement shall be subject to an annual appropriation of funds by the Board of Trustees necessary to carry out the terms of this Agreement. In the event the Board of Trustees of the Town fails to appropriate the necessary funds to carry out the terms of this Agreement, this Agreement shall be deemed to be null, void and of no effect. In such an event, neither Party shall have any further duties, obligations, responsibilities or benefits under this Agreement and Contractor shall have no legal remedy resulting from the non-appropriation of funds. Provided, however, the Town shall be obligated to pay Contractor the compensation provided in this Agreement for services rendered

up to the time of non-appropriation of funds and termination of the Agreement.

**DATED:** \_\_\_\_\_, 2021

TOWN OF PALISADE, COLORADO

By: \_\_\_\_\_  
Janet Hawkinson, Town Administrator

ATTEST:

\_\_\_\_\_  
Town Clerk

CONTRACTOR:  
MOUNTAIN GROOVE PRODUCTIONS

By: \_\_\_\_\_  
Josh Behrman





## **PALISADE BOARD OF TRUSTEES**

### **Agenda Item Cover Sheet**

**Meeting Date:** September 14, 2021

**Presented By:** Matt Lemon

**Department:** Utilities Department

**Re:** Peach Avenue Improvements

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#### **SUBJECT:**

Peach Avenue has two alley crossings that need improvements. Alley between Third and Fourth Street along with alley crossing between Sixth and Seventh Street (See Map). Both sides of Peach will be repaired for a total of 4 improvement locations.

#### **SUMMARY:**

Mid-summer 2021, we issued an RFP for "Palisade Asphalt Repairs." That advertisement garnered three bids, where we ultimately determined Agave Construction submitted the best complete bid for the project advertised. However, the overall project cost was significantly more expensive than our 2021 Streets budget could support.

Town staff has worked with Agave Construction to submit a bid within the 2021 Streets budget. The submitted bid for the project is \$25,822.75. The project will be completed this fall as a 2021 construction project.

These alley crossings currently have curbs and gutters that have settled over time and do not allow the water to pass through this area efficiently. Where there are sidewalks close by, we will make connections for a continued cement pathway. The asphalt path taken by large trucks using the alley across Peach Avenue shows extreme alligator cracking or complete potholes at the edges of the roadway. (See Pictures).

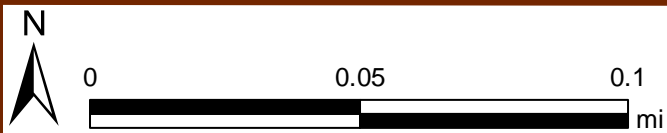
The goal of this project is to install a total of four concrete aprons rated for heavy truck traffic. Asphalt patches will be placed on Peach Avenue out approximately 6 feet the entire width of the alley approach.

- Subgrade material will be replaced as needed.
- We will be using the Grand Junction 2010 general specification manual for design criteria.

#### **BOARD DIRECTION:**

**Authorize Town Manager to enter into a contract for \$25,822.75 with Agave construction to improve two alley crossings on Peach Avenue.**

# Asphalt/Aprons 2021



Printed: 8/24/2021

1 inch = 188 feet







SPEED  
LIMIT  
25

SPEED  
AHEAD









623 25 Road  
 Grand Jct, Co. 81505  
 PH: 970-245-1407  
 Cell: 970-986-0001

9/10/2021

AG-21-122

Town of Palisade  
 175 East 3rd Street  
 Palisade, CO 81526

Alley aprons

|                               |    |       |       |          |
|-------------------------------|----|-------|-------|----------|
| 3.5 West                      |    |       |       |          |
| Concrete: 12.5'x32'x8"        | SF | 400   | 13.50 | 5,400.00 |
| Asphalt Patching: 7'x32'x4"   | SF | 224   | 8.50  | 1,904.00 |
| 3.5 East                      |    |       |       |          |
| Concrete: 12'x30'x8"          | SF | 360   | 13.50 | 4,860.00 |
| Asphalt patching: 7'x30'x4"   | SF | 210   | 8.50  | 1,785.00 |
| 6.5 West                      |    |       |       |          |
| Concrete: 12'x30'x8"          | SF | 360   | 13.50 | 4,860.00 |
| Asphalt patching: 4'x30'x4"   | SF | 120   | 8.50  | 1,020.00 |
| 6.5 East                      |    |       |       |          |
| Concrete: 14'x24'x8"          | SF | 336   | 13.50 | 4,536.00 |
| Asphalt patching: 7'x24.5'x4" | SF | 171.5 | 8.50  | 1,457.75 |

\*Prices include: excavation, demo, road base placement & compaction, minor traffic control, mobilization

\$25,822.75

Agave Construction Rep: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_



**PALISADE BOARD OF TRUSTEES**  
**Agenda Item Cover Sheet**

**Meeting Date:** September 14, 2021

**Presented By:** Mayor Mikolai  
Jim Neu, Town Attorney

**Re:** Resolution Adopting Procedures Governing the Conduct of Board of  
Trustee Meetings and Work Sessions

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**TOWN OF PALISADE  
RESOLUTION NO. 2021-11**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, ADOPTING PROCEDURES GOVERNING THE CONDUCT OF BOARD OF TRUSTEE MEETINGS AND WORK SESSIONS.**

WHEREAS, the Town of Palisade (the “Town”) Board of Trustees (the “Board”) strives to hold efficient and productive meetings to effectively administer the Town’s business; and

WHEREAS, the Board has reviewed and discussed the attached Procedures Governing the Conduct of Board of Trustee Meetings and Work Sessions ("Procedures") and has determined that the adoption of the Procedures will provide a systematic, consistent, and standardized method for conducting Board meetings to better serve the Town; and

WHEREAS, the Board desires to adopt the Procedures.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO THAT:**

**Section 1.** Incorporation of Recitals. The above recitals are hereby incorporated as findings by the Town of Palisade

**Section 2.** Adoption of Procedure Governing the Conduct of Board of Trustee Meetings and Work sessions. The Board of Trustees of the Town of Palisade hereby adopts the attached Procedures Governing the Conduct of Board of Trustee Meetings and Work Sessions as official policy of the Board. The Procedures are effective immediately and shall continue in effect until revised by subsequent resolution of the Board.

**INTRODUCED, PASSED AND APPROVED** this 14<sup>th</sup> day of September 2021.

TOWN OF PALISADE, COLORADO

\_\_\_\_\_  
Greg Mikolai, Mayor

ATTEST:

\_\_\_\_\_  
Keli Frasier, Town Clerk

## **PROCEDURES GOVERNING THE CONDUCT OF BOARD OF TRUSTEE MEETINGS AND WORK SESSIONS**

### **Order of Business for Regular and Special Board Meetings.**

Board business at regular Board meetings shall be conducted in the following order:

1. Call Meeting to Order
  2. Pledge of Allegiance
  3. Roll Call
  4. Agenda Adoption
  5. Announcements
  6. Presentations and Proclamations \*
  7. Public Comment
  8. Town Manager Report
  9. Public Hearings\*
  10. New Business\*
  11. Old Business\*
  12. Board Open Discussion
  13. Committee Reports
  14. Executive Session\*
  15. Adjournment
- (\*As needed)

Board business at special Board meetings shall be conducted in the following order:

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call
4. Agenda Adoption
5. Individual Consideration of Items Identified in the Call of Special Meeting
6. Adjournment

Board business at Executive Sessions/Special Meetings shall be conducted in the following order:

1. Call Meeting to Order
2. Individual Consideration of Items Identified in the call of Executive Session/Special Meeting
3. Adjournment

Procedures for conduct of other types of special proceedings by the Board shall be established by the presiding member and shall comply with all applicable legal requirements



## **Public Comment During Regular and Special Board Meetings.**

**Citizen comment will be allowed on matters of interest or concern to citizens except the following:**

- Items the Board will consider at that night's meeting that include time for citizen comments, such as items discussed during public hearings.
- Matters that are the subject of a board or hearing decision that will be appealable to the Board if a submittal has been made to initiate the decision-making process.

### **Comment on Agenda Items.**

**Citizen input will be received regarding:**

- Public Hearings or Regular Agenda items (New Business or Old Business) including public comment.
- Such citizen input will be permitted only once per item regardless of the number of motions made during Board's consideration of the item.

**Rules of Conduct for Public Comment, Public Hearings and Regular Agenda items.**

- A citizen wishing to speak during the Public Comment section of the agenda will sign up on the designated form that indicates the citizen understands the Rules of Conduct and will abide by them.
  - The Town Clerk will manage the sign-up form
  - The sign-up form will determine the order for Public Comment
- Each speaker will be limited to three minutes.
  - The total time limit for the Public Comment section of the agenda is 30 minutes.
  - The presiding member will adjust the individual time limit if more than ten speakers sign up for Public Comment; i.e., fifteen speakers will be allowed two minutes each.
- Comments and testimony are to be directed to the Board.
  - No comments or questions shall be directed to staff, an applicant or presenter, or other members of the public.
- The presiding member may ask those intending to comment on a Public Hearing item or Regular Agenda item to indicate their intention by a show of hands or some other means.
  - Each speaker will be limited to three minutes.
  - No total time limit is in effect for Public Hearing or Regular Agenda items.
- In the case of Public Hearing or Regular Agenda items, comments must relate directly to the topic of the Public Hearing or Regular Agenda item.
  - The presiding member reserves the right to direct the speaker to confine his or her comments to the topic of the Public Hearing or Regular Agenda item.

- All comments from the public shall only be made by persons speaking into the microphone after they have identified themselves on the record.
  - The proceedings are recorded and comments made away from the microphone are inaudible and cannot become part of the official record.
- Each speaker shall promptly cease his/her comments and yield the lectern immediately upon the expiration of the time allotted or at the conclusion of questions from the Board.
- No speaker may yield part or all of his/her time to another speaker, and no speaker will be credited with time requested but not used by another.
- Outbursts and interruptions from any person in the hearing room, including shouting, clapping, booing, laughing, or other reactions to the proceedings are prohibited.

### **Code of Conduct for public during Board Meetings.**

#### General Comment, or Expressions of Support or Opposition.

- All persons attending a board meeting are expected to behave in a professional and civil manner, and the presiding member reserves the right to require persons violating the rules of decorum to leave the board room.
- Members of the audience are not entitled to speak except as provided in these Rules of Procedure, or as expressly requested by the presiding member, Town Manager or Town Attorney.
- Meeting attendees shall not engage in expressions of support or opposition, such as whistling, cheering, foot stomping, booing, hissing, speaking out, yelling, or other acts, that disturb, disrupt, or impede the meeting or any recognized speaker.

#### Signs and Props.

- Except for materials exhibited as part of a presentation to the Board of Trustees, no signs or props are permitted in the Board chambers.

#### Video and Audio Recording.

- Video and audio recording by the press or other members of the public is permitted in the Board chambers only if the person making the recording is seated, standing in the back of the Board chambers behind all seated persons, or standing in any other area pursuant to the direction of the presiding member in his or her reasonable discretion or designated for that purpose.

#### Areas Permitted for Seating and Standing.

- No persons shall sit in the Board chambers except in chairs or seats provided by the Town or in wheelchairs or other assistive devices.
- No persons shall stand in the aisles or other locations in the Board chambers except in the back of the Board chambers and only in accordance with other applicable limits for fire and building safety.

### **Procedural Decisions Subject to Modification by Board.**

Decisions by the presiding member regarding procedures and procedural issues, including but not limited to time limits for public comment, may be superseded by a majority vote of the Board.

### **Board Questions and Debate.**

- Board questions and debate regarding an agenda item during a regular or special Board meeting will occur immediately following citizen input and prior to entertaining any main motion related to the item.
- Except when raising a point of order at a regular or special Board meeting, Board members seeking to ask questions or participate in debate or discussion will do so only when recognized by the presiding member.
- The presiding member may limit or curtail questions or debate as he/ she deems necessary for the orderly conduct of business.

### **Basic Rules of Order for Regular and Special Board Meetings.**

- These procedures are based on commonly used rules of order and these procedures will control the conduct of Board of Trustee business at regular and special Board meetings.
- Except as specifically noted, all motions require a second. These procedures are based upon Robert's Rules of Order Newly Revised and have been modified as necessary to conform to existing practices of the Board.
- If a question is not addressed by these procedures, then reference may be made to Robert's Rules of Order for clarification or direction, however, strict adherence to Robert's Rules of Order Newly Revised shall not be mandatory.
- Any Board member and the presiding member may make or second any motion, except as specifically limited by these procedures.

### **MAIN MOTIONS**

Main motions are used to bring business before the Board for consideration and action.

- A main motion can be introduced only if no other business is pending.
- All main motions require a second and may be adopted by majority vote of the members of Board of Trustee present at the meeting.
- A main motion may be made or seconded by any Board member, including the presiding member.
- A main motion is debatable and may be amended.

## **SUBSIDIARY MOTIONS**

These are motions that may be applied to another motion for the purpose of modifying it, delaying action on it, or disposing of it.

### Motion to Amend.

- The point of a motion to amend is to modify the wording - and, within certain limits, the meaning - of a pending motion before the pending motion itself is acted upon.
- A motion to amend, once seconded, is debatable and may itself be amended once.
- A "secondary amendment," which is a change to a pending "primary amendment," cannot be amended.
- Once a motion to amend has been seconded and debated, it is decided before the main motion is decided.

### Certain motions to amend are improper.

- For example, an amendment must be “germane” to be an order. To be germane, an amendment must in some way involve the same question that is raised by the motion to which it is applied.
- Also, some motions to amend are improper, for example, a motion that would merely make the adoption of the amended question equivalent to a rejection of the original motion, or one that would make the question as amended identical with, or contrary to, one previously decided by the Board during the same session.
- “Friendly” amendments acceptable to the maker and the seconder of the main motion do not require a second and are permissible at any time before a vote is taken on motions to amend the main motion.

### Withdrawal of a Motion.

- After a motion has been seconded and stated by the presiding member it belongs to the Board as a whole and the maker may withdraw his or her motion unless one or more members of the Board objects, in which case the majority of the Board must consent to withdrawal of the motion.

### Motion to Postpone to a Certain Time (or Definitely).

- This is the motion by which action on an agenda item or a pending motion can be put off to a definite day, meeting, or hour, or until after a certain event has occurred.
- A motion to postpone can be debated only to the extent necessary to enable the Board to determine whether the main motion should be postponed and, if so, to what date or time.
- Similarly, it is amendable only as to the date or time to which the main motion should be postponed.

### Motion to Lay on the Table.

- A motion to table is intended to enable the Board to lay the pending question aside temporarily, but only when something else of immediate urgency has arisen.

- Adoption of a motion to lay on the table immediately halts the consideration of the affected motion, since a motion to table is neither debatable nor amendable.

#### Motion to Postpone Indefinitely.

- A motion to postpone indefinitely is, in effect, a motion that the Board decline to take a position on an agenda item or main motion.
- Adoption of a motion to postpone indefinitely kills the agenda item or main motion and avoids a direct vote on the item or motion.
- It is useful in disposing of an item or motion that cannot either be adopted or expressly rejected without undesirable consequences.
- A motion to postpone indefinitely is debatable but not amendable.

#### “Calling the Question”.

- "Calling the question" may sometimes motivate unanimous consent to end debate. If it does not, however, then debate does not automatically end.
- If any member objects to ending the debate, the presiding member should ask if there is a second to the motion and, if so, he must immediately take a vote on whether to end debate.
- A motion to call the question is not debatable or amendable.

### **INCIDENTAL MOTIONS**

These are motions which usually apply to the method of conducting business rather to the business itself.

#### Point of Order.

- If a Board member thinks that the rules of order are being violated, he or she can make a point of order, thereby calling upon the presiding member for a ruling and an enforcement of the regular rules.
- A “point of order” takes precedence over any pending question out of which it may arise and does not require a second.
- A “point of order” is not amendable.
- Technically, a “point of order” is not debatable; however:
  - With the presiding member's consent, the member raising the point of order may be permitted to explain his or her point.
  - In response to a point of order, the presiding member can either immediately rule, subject to appeal to the Board, or the presiding member can refer the point of order to the judgment of the Board, in which case the point becomes debatable.
  - In making his or her ruling, the presiding member may consult with the Town Attorney and/or members of the Board.
  - When the presiding member has made a ruling, any two Board members can appeal the ruling, one making the appeal and another seconding it.
  - When an appeal is taken, the matter is decided by majority vote of the Board.
  - A tie vote sustains the decision of the presiding member.

- If a point of order is to be raised, it must be raised promptly at the time the perceived violation of the rules occurs.

#### Motion to Divide a Question.

- If a motion relating to a single subject contains several parts, each of which is capable of standing as a complete proposition by itself, the parts of the motion can be separated for consideration and voted on as if they were distinct questions by the adoption of a motion for division of the question.
- A motion to divide a question, if seconded, takes precedence over the main motion and is not debatable.
- The motion to divide must clearly state the manner in which the question is to be divided, and while the motion to divide is pending, another member can propose a different division by moving an amendment to the motion to divide, in which case the amended form of the motion, if seconded, would be decided first.
- Often, little formality is involved in dividing a question, and it is arranged by unanimous consent.

#### Motion to Suspend the Rules.

- When the Board wishes to do something that it cannot do without violating one or more of its regular rules, it can adopt a motion to suspend the rules that interfere with the proposed action.
- A motion to suspend the rules can be made at any time that no question is pending and can be applied to any rule except those that are fundamental principles of the Statute, Town Code or other applicable laws.
- This motion is neither debatable nor amendable.

### **RESTORATIVE MOTIONS**

These are motions that bring a question again before the Board for its consideration.

#### Motion to Take from the Table.

- The object of this motion is to take from the table and make pending again before the Board a motion or series of adhering motions that previously had been laid on the table.
- A motion to take an item from the table is neither debatable nor amendable.
- When a question is taken from the table, it is before the Board with everything adhering to it, exactly as it was when laid on the table.

#### Motion to Reconsider.

- This motion enables a majority of the Board to bring back for further consideration a motion which has already been voted on.
- A motion to reconsider is in order only if made on the same date that the vote to be reconsidered was taken and can be made only by a member who voted with the prevailing side of the vote to be reconsidered.
- The purpose of reconsidering a vote is to permit the correction of hasty, ill-advised, or erroneous action, or to consider added information or a changed situation that has developed since the taking of a vote.

- When a member who cannot make a motion for reconsideration believes that there are valid reasons for one, he or she can try, if there is time or opportunity, to persuade someone who voted with the prevailing side to make such a motion.
- A motion to reconsider is debatable whenever the motion proposed to be reconsidered was debatable. And, when debatable, opens to debate the merits of the question to be reconsidered.
- A motion to reconsider is not amendable.
- The effect of the adoption of a motion to reconsider is that the question on which the vote was reconsidered is immediately placed before the Board in the exact position it occupied the moment before it was voted on originally.

#### Motion to Rescind or Amend Something Previously Adopted.

- By means of the motions to rescind or to amend something previously adopted, the Board can change an action previously taken or ordered.
- A motion to rescind or amend something previously adopted is debatable and amendable.
- In contrast to a motion to reconsider, there is no time limit on making a motion to rescind or a motion to amend something previously adopted (provided that no action has been taken by anyone in the interim that cannot be undone), and these motions can be moved by any member of the Board, regardless of how he or she voted on the original question.
- The effect of passage of this motion is not to place the matter back before the assembly as it was just prior to a vote being taken.
- Instead, it either entirely nullifies the previous action or modifies it, depending upon which motion is used.
- For that reason, adoption of a motion to rescind or amend something previously adopted should be carefully considered if third parties may have relied to their detriment on the previous action.
- In order to modify an adopted ordinance, Board must adopt a new ordinance making the desired modification, in compliance with all formalities applicable to adoption of an ordinance.

#### **PRIVILEGED MOTIONS**

These motions are of such urgency or importance that they are entitled to immediate consideration, even when another motion is pending. This is because these motions do not relate to the pending business but have to do with special matters of immediate and overriding importance which, without debate, should be allowed to interrupt the consideration of anything else.

Motion to Adjourn.

- Generally, the presiding member adjourns the meeting at his or her discretion at the completion of the agenda. However, any Board member may move to adjourn the meeting at any time.
- A motion to adjourn requires a second.
- A motion to adjourn is always a privileged motion except when the motion is conditioned in some way, as in the case of a motion to adjourn at, or to, a future time.
- Such a conditional motion is not privileged and is treated just as any other main motion.
- A conditional motion to adjourn at or to a future time is always out of order while business is pending.
- An unconditional, privileged motion to adjourn takes precedence over most other motions.
- The privileged motion to adjourn is neither debatable nor amendable, while a conditioned motion to adjourn is debatable and may be amended.

Motion to Recess.

- A motion to recess is essentially a motion to take a break during the course of a Board meeting.
- A motion to recess must be seconded.
- A motion to recess that is made when no question is pending is a main motion and should be treated as any other main motion.
- A motion to recess is said to be privileged if it is made when another question is pending, in which case it takes precedence over all subsidiary and incidental motions and most other privileged motions. It is not debatable and is amendable only as to the length of the recess.
- After a recess, the meeting resumes when the presiding member has called the meeting back to order.

**Voting Procedure.**

**Casting a vote.**

- A roll call vote will be taken for items that require a Public Hearing, listed under New Business or Old Business, or a motion to go into Executive Session.
- The Town Clerk will call each Board member's name individually and the results shall be recorded in the official minutes.
- For non-roll call agenda items, the Presiding member will call for a voice vote whereby the response will either be in the affirmative "Aye" or negative "Nay."